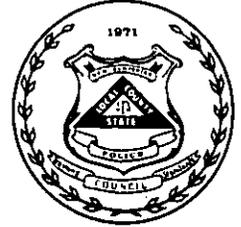




Chief David P. Cahill
Chairman

State of New Hampshire
POLICE STANDARDS & TRAINING COUNCIL
ARTHUR D. KEHAS
LAW ENFORCEMENT TRAINING FACILITY & CAMPUS
17 Institute Drive — Concord, N.H. 03301-7413
603-271-2133 FAX 603-271-1785
TDD Access: Relay NH 1-800-735-2964



Donald L. Vittum
Director

May 14, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the New Hampshire Police Standards & Training Council (NHPSTC) to enter into a Memorandum of Agreement (MOA) with the Department of Safety, Division of State Police in the amount of \$34,965.00 for the assignment of one Trooper to serve as cadre for each of the full-time academy sessions to be held during Fiscal years 2020 and 2021. This MOA is to be effective upon Governor and Council approval, for the period of July 1, 2019, through the end of the fiscal year, June 30, 2021. **100% General Funds.**

Funds are available in the account titled Administration and Standards pending approval of the next biennium budget:

	<u>FY2020</u>	<u>FY2021</u>	<u>Total</u>
06-87-87-08700-89800000-049-584923	\$17,482.50	\$17,482.50	\$34,965.00

EXPLANATION

The purpose of this agreement is to reimburse the Department of Safety, Division of State Police for the assignment of one Trooper to each of the three full-time police academies that will be held during Fiscal Year 2020 and to each of the three full-time police academies that will be held in Fiscal Year 2021. The Trooper will be assigned to serve as a cadre to the Full-time Police Academy for the full sixteen weeks of the session.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council

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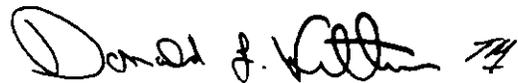
May 14, 2019

The cadre will assist the PSTC Academy Commandant, the Law Enforcement Training Specialists, and other PSTC staff members in the implementation of the Academy's programs and procedures, and will provide assistance to recruits in their training.

PSTC will transfer funds to the Department of Safety, Division of State Police after the completion of each of the academies. The reimbursement rate will not exceed \$5,827.50 per academy session or \$17,482.50 annually for Fiscal Year 2020 and Fiscal Year 2021.

We respectfully request your approval for this agreement.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Donald L. Vittum", followed by a small flourish or mark.

Donald L. Vittum
Director

DLV/lla

MEMORANDUM OF AGREEMENT

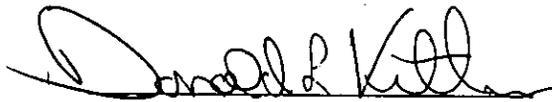
This agreement is executed this 23rd day of April, 2019, by and between the Department of Safety, Division of State Police (hereinafter NHSP), located at 33 Hazen Drive, Concord, New Hampshire 03301, and the New Hampshire Police Standards and Training Council (herein after PSTC), located at 17 Institute Drive, Concord, New Hampshire 03301. Both parties are agencies of the State of New Hampshire.

- 1). NHSP will assign one Trooper to serve as cadre for each Full-Time Academy session.
- 2). The assigned Trooper will report to assist with the Entrance Fitness Testing Day for the Academy session to which he/she is assigned.
- 3). The assigned Trooper will report on Day 1 of the Academy session to which he/she is assigned.
- 4). The assigned Trooper will serve as cadre for the complete sixteen (16) weeks of the Full-Time Academy session.
- 5). The assigned Trooper will review and comply with the New Hampshire Police Standards and Training Council Staff/Cadre Assistance Pamphlet.
- 6). The assigned Trooper will review and comply with the New Hampshire Police Standards and Training Council Technical Assistance Manual.
- 7). PSTC shall transfer to DOS the sum of \$5,827.50 at the conclusion of each academy session. Should a Trooper be unable to complete an academy session, payment will be pro-rated based upon the number of weeks completed.
- 8). The terms of this agreement may be amended by either party upon mutual agreement.
- 9). This agreement may be severed upon 30 days written notice by either party.
- 10). This agreement shall remain in effect for Fiscal Years 20 and 21 (July 1, 2019 – June 30, 2021) unless severed.

This agreement is entered into by:



Christopher Wagner
Director
NH State Police



Donald L. Vittum
Director
NH Police Standards and Training

Approved for form and substance:



Sr. Assistant Attorney General Nancy Smith
NH Department of Justice for:
NH Police Standards and Training Council

5/16/2019
(date)

Approval by the Governor and Executive Council (date)