



STATE OF NEW HAMPSHIRE
 DEPARTMENT of NATURAL and CULTURAL RESOURCES
 DIVISION of PARKS and RECREATION
 172 Pembroke Road Concord, New Hampshire 03301
 Phone: (603) 271-3556 Fax: (603) 271-3553
 Web: www.nhstateparks.org

April 11, 2019

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of Parks and Recreation (Department) to make a **RETROACTIVE** payment to Smith Pump (VC #174203), Hooksett, NH, in the amount of \$2,183 for replacement of a water tank at Bear Brook State Park per invoice dated February 21, 2019. **100% Agency Income**

Funding is available as follows:

	<u>FY 2019</u>
03-35-35-351510-37200000	
Service Parks	\$2,183
103-500736 Contracts for Op Services	

EXPLANATION

In July 2018, Smith Pump was contacted by Park personnel to provide an emergency water tank replacement at Wentworth State Park which cost \$9,500. In February 2019, Smith Pump was contacted by our maintenance unit to provide a new water tank at Bear Brook State Park, not realizing that because of the prior emergency service work the cost of this service would exceed the allowed annual vendor threshold amount of \$10,000. Due to this oversight, the Department is now seeking retroactive approval to make payment to this vendor. The Department has instituted certain procedures in an effort to avoid the same scenario in the future.

Respectfully submitted,

Concurred,

Philip A. Bryce
 Director

Sarah L. Stewart
 Commissioner

Smith Pump Co. Inc.
 48 Londonderry Turnpike
 PO Box 16358
 Hooksett, NH 03106
 (603)669-9119



Invoice

Date	Invoice #
2/21/2019	S39900

Bill To
DNCR 172 Pembroke Rd Concord, NH 03301

Job Location
SCA Building

P.O. Number	Terms	Rep
	Due on receipt	SRS



Project

Quantity	Item Code	Description	Price Each	Serviced	Amount
1	Material Cost		1,533.00		1,533.00
1	WX255P	WX255P Water Tank			
1	Tank Tee Kit	Tank Tee Kit			
1	copper 90				
1	Check Valve	Check Valve			
1	nipple				
1	Service Call	Service Call	95.00	2/20/2019	95.00
3	Labor	Labor	185.00	2/20/2019	555.00
		Replace waterlogged tank with a WX255 tank with necessary fittings.			

Please remit to above address.

Phone # 800-660-2992 Fax # 603-627-6944
 sales@smithpumpnh.com www.smithpumpnh.com

After 30 days, interest will be added at the rate of 1.5 % per month. Annual percentage rate 18%

Total	\$2,183.00
Payments/Credits	\$0.00
Balance Due	\$2,183.00