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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER
BUREAU OF HUMAN RESOURCE MANAGEMENT

Jeffrey A Meyer
Commissioner

Marilyn G. Doe
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-4738 1-800-852-3345 Ext. 4286
Fax: 603-271-4810 TDD Access: 1-800-735-2964

May 25, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Human Resource Management to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2018 funds to Jennifer Wessling, Registered Nurse II, New Hampshire Hospital in the amount of \$1,293.50. This payment is to compensate the employee for wages that were not paid for State Fiscal Year 2017. The funds will be paid twenty percent (20%) Federal funds and forty-six percent (46%) other funds (provider fees) and thirty-four percent (34%) General funds. Funds are available in the following accounts as follows:

**05-95-94-940010-8750 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,
HHS:NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICES**

Employee Name	Class/ Object	Class Title	Job Number	Amount
Jennifer Wessling	010-500100	Personal Services-Perm. Class.	94061000	\$1,293.50
Jennifer Wessling	060-500601	FICA (Permanent)	94061000	\$80.00
Jennifer Wessling	060-500604	Employee Retirement (Permanent)	94061000	\$159.00
Jennifer Wessling	060-500631	Medicare Coverage (Permanent)	94061000	\$19.00
		Total		<u>\$1,551.50</u>

EXPLANATION

This request is made retroactively because Ms. Wessling was due compensation in State Fiscal Year 2017 that was not paid. The administrative error was not discovered until State Fiscal Year 2018. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

Ms. Wessling was due 2nd Shift Differential pay since January 24, 2017. Through administrative error it was not processed and she is due pay from January 24, 2017 to June 8, 2017. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby paying Ms. Wessling for monies due her.

Respectfully submitted,



Jeffrey A Meyers
Commissioner