

GOVERNOR AND EXECUTIVE COUNCIL MINUTES  
Founders Academy Public Charter School, Manchester, New Hampshire  
October 11, 2017 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with all members present.

Today's pre-meeting ceremonial items included:

- Presenting of the colors by the Founders Academy Student Color Guard
- Governor Sununu led the Pledge of Allegiance
- Prayer from Father Chris Martel, pastor of St. John Neumann Church in Merrimack, NH
- Music by the Founders Academy Chorus with "The Star Spangled Banner" and "Of Thee I Sing"
- Commendations:
  - Recognizing the Service of Donald Shumway to New Hampshire Hospital
  - Recognizing the Citizens of New Hampshire on their efforts for Puerto Rico Relief

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The Governor and Executive Council on motion of Councilor Kenney, seconded by Councilor Pappas, voted to approve the minutes of September 27, 2017.

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The Governor and Executive Council, on motion of Councilor Kenney, seconded by Councilor Wheeler, approved the appointment of several persons nominated for Civil Commissions from the September 27, 2017 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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The following representative elect was sworn into office:

Rockingham County District No. 4 (Auburn, Chester, Sandown)  
Kari Lerner, d, Chester (PO Box 569) 03038

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**RESIGNATIONS**

The Governor and Council accepted the following resignation:

Commissioner, Department of Revenue Administration - RSA 21-J  
John T. Beardmore, Hopkinton Effective: November 3, 2017

Deputy Commissioner, Department of Health and Human Services - RSA 126-A:7  
Lori Shibinette, Northfield Effective: October 19, 2017

New Hampshire Retirement System Board of Trustees - RSA 100-A:14  
John T. Beardmore, Hopkinton Effective: November 3, 2017

State Conservation Committee - RSA 432:10  
John A. Parker, Temple Effective: October 11, 2017

State Conservation Committee - RSA 432:10  
Robert E. Goodrich, Stratham Effective: October 11, 2017

## CONFIRMATIONS

The Governor and Council confirmed the following:

Agricultural Lands Preservation Committee - RSA 432: 19

Dwight E. Barney, Lee  
Reappointment

Effective: October 11, 2017  
Term: October 10, 2019

Assessing Standards Board - RSA 21-J:14-a

(Public Member)  
Leonard Gerzon, Amherst  
Reappointment

Effective: October 11, 2017  
Term: September 19, 2019

Board of Professional Geologists - RSA 310-A:120

Muriel Robinette, Sanbornton  
Reappointment

Effective: October 11, 2017  
Term: October 4, 2022

Board of Architects - RSA 310-A:29

(Public Member)  
Wayne Richardson, Goffstown  
Reappointment

Effective: October 11, 2017  
Term: September 9, 2022

Connecticut River Valley Resource Commission - RSA 227-E

(Public Member)  
John T.B. Mudge, Lyme  
Succeeding: Rebecca Brown, Sugar Hill

Effective: October 11, 2017  
Term: January 22, 2018

Dental Hygienists Committee - RSA 317-A

(Nom. By the Dental Hygiene Education Community)  
Barbara A. Stowers, New Boston  
Succeeding: Lisa J. Malfait, Concord

Effective: September 28, 2017  
Term: September 28, 2020

Deputy Commissioner, Department of Employment Security - RSA 282-A:109

Richard J. Lavers, Concord  
Reappointment  
Salary: LG HH, \$103,574.64

Effective: October 11, 2017  
Term: November 20, 2021

Deputy Commissioner, Department of Health and Human Services - RSA 126-A:7

Thomas D. Pristow, Lakewood, OH  
Succeeding: Lori Shibinette, Northfield (resigned)  
Salary: LG KK, \$122,162.56

Effective: October 21, 2017  
Term: August 18, 2020

Enhanced 911 Commission - RSA 106-H

(Nom N.H. Municipal Association)  
David R. Caron, Belmont  
Reappointment

Effective: October 11, 2017  
Term: August 12, 2020

Enhanced 911 Commission - RSA 106-H

(Nom. By Fairpoint)  
John T. Stone, Manchester  
Reappointment

Effective: October 11, 2017  
Term: July 8, 2020

Enhanced 911 Commission - RSA 106-H

(N.H. Sheriffs Association)  
Michael Moyer, Belmont  
Succeeding: Craig H. Wiggin (resigned)

Effective: October 11, 2017  
Term: July 22, 2018

Invasive Species Committee - RSA 430:54  
(Represents Horticultural Interests)  
Andrew M. Mauch, Tilton  
Reappointment  
Effective: October 11, 2017  
Term: August 9, 2018

Invasive Species Committee - RSA 430:54  
(Livestock Owners and Feed Growers Interest)  
Henry H. Kunhardt, Frankestown  
Succeeding: Donald Keirstead, Rollinsford  
Effective: October 11, 2017  
Term: September 21, 2020

Manufactured Housing Installation Standards Board - RSA 205-D:2  
(Building Code Official)  
Robert H. Wentworth, Raymond  
Reappointment  
Effective: October 11, 2017  
Term: October 3, 2020

Medical Review Subcommittee - RSA 329:17-V-a  
(Physician Assistant)  
Tanya Rule, Exeter  
Reappointment  
Effective: October 11, 2017  
Term: December 9, 2018

New Hampshire Water Well Board - RSA 482-B:3  
(Pump Installer)  
Kelly M. Dobrowolski, Kingston  
Reappointment  
Effective: October 11, 2017  
Term: September 15, 2020

Recreational Therapy Governing Board - RSA 328-F:4  
Rose M. Gray, Portsmouth  
Succeeding: Jennifer M. Frye, Northwood  
Effective: October 11, 2017  
Term: October 25, 2020

Respiratory Care Practitioners Governing Board - RSA 328-F:4  
Sarah L. Stone, Alstead  
Reappointment  
Effective: October 11, 2017  
Term: January 8, 2020

State Coordinating Council for Community Transportation in New Hampshire (SCC) - RSA 239-B  
Michael Acerno, Westmoreland  
Succeeding: Beverly Raymond, Berlin  
Effective: October 11, 2017  
Term: October 11, 2020

### **NOMINATIONS**

The following nominations were submitted:

Advisory Committee on Marine Fisheries - RSA 211:60  
(Alternate)  
G. Ritchie White, Rye  
Reappointment  
Effective: Upon Confirmation  
Term: December 2, 2019

Agricultural Advisory Board - RSA 425: 22  
(Food Retailing Industry)  
Michael B. Faber, Hancock  
Succeeding: Andrew M. Harris, Marlborough  
Effective: Upon Confirmation  
Term: June 19, 2021

Agricultural Advisory Board - RSA 425: 22  
(Hillsborough County)  
Tyler D. Hardy, Hollis  
Succeeding: Roger F. Noonan, New Boston  
Effective: Upon Confirmation  
Term: June 19, 2021

<u>Agricultural Lands Preservation Committee</u> - RSA 432:19 Peter S. Helm, Canterbury Reappointment	Effective: Upon Confirmation Term: October 10, 2020
<u>Assessing Standards Board</u> - RSA 21-J:14-a (Nom. By N.H. Association of Assessing Officials) David K. Marazoff, Westmoreland Succeeding: Robert J. Gagne, Manchester	Effective: Upon Confirmation Term: September 19, 2019
<u>Assistant Commissioner, Department of Revenue Administration</u> - RSA 21-J Lindsey J. Stepp, Holderness Reappointment Salary: LG HH, \$108,961.32	Effective: Upon Confirmation Term: January 1, 2022
<u>Board of Medicine</u> - RSA 329 (Public Member) Nina C. Gardner, Sanbornton Succeeding: Edmond J. Waters Jr., Contoocook	Effective: Upon Confirmation Term: October 14, 2021
<u>Board of Mental Health Practice</u> - RSA 330-A:3 (Pastoral Psychotherapist) Dayl H. Hufford, Salem Reappointment	Effective: Upon Confirmation Term: October 31, 2018
<u>Board of Professional Geologists</u> - RSA 310-A:120 John M. Regan, Concord Reappointment	Effective: Upon Confirmation Term: October 4, 2020
<u>Community College System of New Hampshire, Board of Trustees</u> - RSA 188-F (Labor) Darrin Daniels, Windham Succeeding: David C. Paquette, Hooksett	Effective: Upon Confirmation Term: June 30, 2021
<u>Fish and Game Commission</u> - RSA 206:2 (Merrimack County) Christopher K. Hodgdon, Contoocook Succeeding: Vincent E. Greco, Pembroke	Effective: Upon Confirmation Term: June 29, 2022
<u>New Hampshire Land and Community Heritage Authority</u> - RSA 227-M:4 (Outdoor Recreation) Benjamin E. Wilcox, North Conway Succeeding: Julia Steed Mawson, Pelham (resigned)	Effective: November 1, 2017 Term: September 6, 2019
<u>New Hampshire Municipal Bond Bank</u> - RSA 35-A (Public Finance) James P. Gerry, Bedford Succeeding: Marian Alese, Milford	Effective: Upon Confirmation Term: July 1, 2022
<u>New Hampshire Real Estate Commission</u> - RSA 331-A:5 (Broker) Richard W. Hinch, Merrimack Vacancy	Effective: Upon Confirmation Term: September 15, 2022

New Hampshire Real Estate Commission - RSA 331-A:5  
(Salesperson)  
David Liberatore, Tilton  
Succeeding: Andrea M. Delahunty, Danville (resigned)  
Effective: Upon Confirmation  
Term: September 15, 2022

New Hampshire Water Well Board - RSA 482-B: 3  
(Public Member)  
Steven R. Lamb, Concord  
Succeeding: Steve Guercia, Concord  
Effective: Upon Confirmation  
Term: September 15, 2019

Residential Ratepayers Advisory Board - RSA 363:28-a  
(Represents interests of residents of low-income housing)  
Matthew J. Kfoury, Manchester  
Succeeding: Richard P. Weaver, Gilford  
Effective: Upon Confirmation  
Term: October 14, 2020

Residential Ratepayers Advisory Board - RSA 363:28-a  
(Represents interests of persons of low-income)  
Ryan Clouthier, Hooksett  
Reappointment  
Effective: Upon Confirmation  
Term: October 14, 2020

State Conservation Committee - RSA 432: 10  
(Hillsborough/Merrimack)  
Audra L. Klumb, Canterbury  
Succeeding: John A. Parker, Wentworth (resigned)  
Effective: Upon Confirmation  
Term: August 1, 2021

State Conservation Committee - RSA 432: 10  
(Belknap/Carroll)  
Donna L. Hepp, Belmont  
Succeeding: Earle Chase, Center Barnstead  
Effective: Upon Confirmation  
Term: August 1, 2021

State Conservation Committee - RSA 432: 10  
(Rockingham/ Strafford)  
William C. Hunt, Dover  
Succeeding: Robert E. Goodrich, Stratham (resigned)  
Effective: Upon Confirmation  
Term: August 1, 2019

Wetlands Council - RSA 21-O: 5-a  
(Farm or Forest Landowner)  
George W. Kimball, Center Sandwich  
Reappointment  
Effective: Upon Confirmation  
Term: October 31, 2019

### **CONSENT CALENDAR AGENDA**

#### **#1 MOP 150, I, B (1): Expenditure Approvals**

##### **DEPARTMENT OF SAFETY**

#A. Authorized the request of the Division of State Police for three Troopers to travel over 300 miles one way in a State Police issued unmarked state vehicle in the amount of \$1,912.24 to attend the 17<sup>th</sup> Annual Pennsylvania State Police Reconstruction Seminar in Gettysburg, PA, during the period of October 30, 2017 through November 2, 2017. Effective upon G&C approval. **49.11% General, 23.84% Highway, 27.05% Turnpike Funds.**

**DEPARTMENT OF SAFETY**

#B. Authorized the request of the Division of State Police for two Recreational Ride Inspectors to travel over 300 miles one way in a State vehicle issued as a marked Department of Safety vehicle in the amount of \$2,253.50 to attend the 2017 Parks and Carnivals Educational Amusement Ride Safety Seminar in Bloomsburg, PA, during the period of October 29, 2017 through November 3, 2017. **100% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Bureau of Human Resource Management**

#C. Authorized to enter Briana Miller into an educational tuition agreement with NHTI-Concord's Community College, Concord, NH, to participate in the course entitled Criminal Procedure, during the period of October 23, 2017 through December 15, 2017, and to pay said costs in the amount of \$928. **100% General Funds (Employee Training).**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Bureau of Human Resource Management**

#D. Authorized to enter Marianne Sylvester into an educational tuition agreement with Southern NH University, College for America, Manchester, NH, to participate in the course entitled BA in Communication with a concentration in Business, during the period of December 1, 2017 through May 31, 2018, and to pay said costs in the amount of \$500. **100% General Funds (Employee Training).**

**STATE TREASURY**

#E. Authorized the Comptroller to issue a warrant from funds not otherwise appropriated in the amount of \$36,600 and the State Treasurer to issue checks in the amount of \$36,599.93 to the rightful owners of abandoned or unclaimed funds.

**DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

#F. Authorized the Division of Parks and Recreation to renew memberships for The Flume Gorge and Cannon Mountain with the White Mountain Attractions Association, Woodstock, NH, in the amount of \$17,000 for Fiscal Year 2018. Effective upon G&C approval through June 30, 2018. **100% Agency Income.**

#2 **MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF SAFETY**

#A. Authorized the Division of Administration to accept a donation of eight used whiteboards worth an estimated used retail value of \$450 from Kingston NH Police Department.

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#B. Authorized to accept a gift for membership from the National Association of State Procurement Officials, not to exceed \$2,420 for the State's annual NASPO membership dues and the National Institute of Government Purchasing, The Institute for Public Procurement license, as well as two professional development opportunities for purchasing staff. Effective upon G&C approval through December 31, 2017.

#3 **MOP 150, I, B (3): Reports and Findings**

**STATE TREASURY**

#A. Authorized to accept and place on file the Annual Report of the NH State Treasury for the Fiscal Year 2017.

**NEW HAMPSHIRE EMPLOYMENT SECURITY**

#B. Authorized to accept and place on file the 2016-2017 Biennial Report.

**NEW HAMPSHIRE VETERANS HOME**

#C. Authorized to accept and place on file the Annual Report for the Fiscal Year 2017.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**DEPARTMENT OF JUSTICE**

#A. Authorized to reappoint Matthew T. Broadhead as an Assistant Attorney General at a salary of \$69,160. Effective upon G&C approval, or October 13, 2017, whichever is the latter, for a term ending July 31, 2018.

#5 **MOP 150, I, B (5): Other Items**

**DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

#A. Authorized the Division of Parks and Recreation to amend a Concession contract with Boston Culinary Group Inc., d/b/a Centerplate of Stamford, CT (originally approved by G&C on 10-21-05, item #113), for Food Service Concession at Cannon Mountain Ski Area and the Flume Gorge, by extending the completion date to April 30, 2018 from November 1, 2017. No State Funding.

**REGULAR AGENDA**

**BUSINESS FINANCE AUTHORITY**

#6 The Governor and Council on a roll call vote as follows: Councilor Kenney – yes, Councilor Volinsky – yes, Councilor Prescott – no, Councilor Pappas – yes, and Councilor Wheeler – no, voted to hold a Public Hearing to approve an award of a State Guarantee under RSA 162-A:13-a with respect to a loan from Georgetown Bank to NAS Fuels, LLC located in Rye, New Hampshire. Action will Authorized a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

**EXTRACT FROM THE MINUTES OF THE MEETING OF THE  
GOVERNOR AND COUNCIL HELD ON OCTOBER 11, 2017  
FOUNDERS ACADEMY PUBLIC CHARTER SCHOOL, MANCHESTER,  
NEW HAMPSHIRE**

\* \* \* \* \*  
At approximately 10:55 a.m., the Governor announced that the next matter to be considered would be the award of a State guarantee under the Working Capital Line of Credit Guarantee Program of the Business Finance Authority in connection with a loan to be made by Georgetown Bank to NAS Fuels, LLC., and declared that the public hearing on the subject had commenced. She said that she and the members of the Council had received written material from the Authority with respect to the proposed loans and State guarantee. The Governor then said that the meeting would hear anyone wishing to speak on the subject and introduced Michael B. Donahue, Senior Credit Officer of the Authority who briefly explained the project. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, he introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 AWARDDING A STATE GUARANTEE UNDER RSA 162-A:13-a WITH RESPECT TO A LOAN FROM GEORGETOWN BANK TO NAS FUELS, LLC." and moved its adoption. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Kenney, Councilor Volinsky and Councilor Pappas; those abstaining were Councilor (s): None; and those voting against were Councilor Prescott and Councilor Wheeler. The Governor declared that the resolution was passed.  
\* \* \* \* \*

**A RESOLUTION UNDER RSA 162-A:18  
AWARDING A STATE GUARANTEE UNDER RSA 162-A:13-a  
WITH RESPECT TO A LOAN FROM  
GEORGETOWN BANK TO  
NAS FUELS, LLC**

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have received from the Business Finance Authority of the State of New Hampshire (the "Authority") its written recommendation that the Governor and Council make certain findings and determinations pursuant to RSA 162-A:18 with respect to the award of a guarantee of the Authority in an amount equal to seventy-five percent (75%) of the principal amount of a loan up to \$500,000 from Georgetown Bank to NAS Fuels, LLC., pursuant to RSA 162-A:13-a (the Working Capital Loan Guarantee Program or the "WAG Program");

WHEREAS, the proposed guarantee would require the pledge of the full faith and credit of the Authority in an amount not to exceed seventy-five percent (75%) of the proposed financing;

WHEREAS, pursuant to the provisions of RSA Chapter 162-A, the Governor and Council is authorized to approve the recommendation of the Authority and to award the recommended guarantee upon the making of specific findings after public hearing;

WHEREAS, the Governor and Council have received all the documentation and information with respect to the proposed award of the Authority's guarantee which they have requested; and

WHEREAS, further action by the Authority with respect to the proposed transaction is subject to the passage of this resolution and cannot be taken until after its passage;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

1. Findings and Determinations. On the basis of the documentation and information received by the Governor and Council, and after a public hearing, the Governor and Council find:

(a) Special Findings.

(i) The award of the guarantee as proposed will contribute significantly to the success of the financing.

(ii) Reasonable and appropriate measures have been taken to minimize the risk of loss to the Authority and to ensure that any private benefit from the award of the guarantee will be only incidental to the public purpose served thereby.

(b) General Findings.

(i) The award of the guarantee as proposed will serve a public use and provide a public benefit.

(ii) The award of the guarantee as proposed is within the policy of, and the authority conferred by RSA Chapter 162-A.

(iii) The award of the guarantee as proposed will preserve or increase the social welfare or economic prosperity of the state and one or more of its political subdivisions, and will promote the general welfare of the state's citizens.

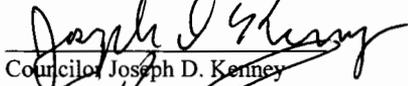
(iv) The award of the guarantee as proposed will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.

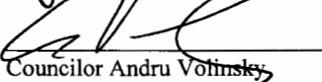
2. Approval. The Governor and Council approve the Authority's taking such further action under the Act with respect to the award of the guarantee as may be required and authorize the Authority to take such further action with respect to such proposed execution as is necessary and appropriate to carry out the proposed transaction.

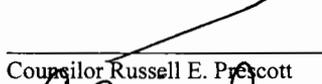
3. Effective Date. This resolution shall take effect upon its passage.

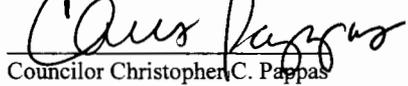
Passed and Agreed to October 11, 2017.

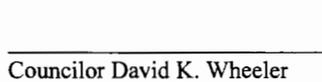
  
Governor Christopher T. Sununu

  
Councilor Joseph D. Kenney

  
Councilor Andru Volinsky

  
Councilor Russell E. Prescott

  
Councilor Christopher C. Pappas

  
Councilor David K. Wheeler

#### DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Council acted as follows:

##### Office of the Commissioner

#6A Authorized with Councilor Wheeler voting **no**, confirmation of the Joint Committee on Employee Classification's approval and recommendation of the establishment of a new salary range of \$93,759.12 to \$124,606.04, for the position of the Chief Operating Officer at NH Hospital (position 9U408), from the current salary of \$82,027.92 to \$108,961.32 (Labor Grade HH). Effective upon G&C approval.

##### Bureau of Human Resource Management

#7 Authorized to make a **retroactive** one-time payment from SFY 2018 funds to Lisa Dekutoski, Administrator II, Division of Child Support Services in the amount of \$2,045.94 to compensate for wages that were not paid for SFY 2017. **66% Federal, 34% General Funds.**

##### Office of Human Services

#8 Authorized to make one-time **retroactive** unencumbered payments to the vendors as detailed in letter dated September 21, 2017, that provided Title I services to abused, neglected or delinquent youth from November 23, 2016 through June 30, 2017 from SFY 18 funds in an amount not to exceed \$364,459.96. Effective upon G&C approval. **100% Other Funds.**

##### Division for Children, Youth & Families

#9 Authorized to accept and expend the additional amount of \$102,853. Effective upon G&C approval through June 30, 2018. **100% Federal Funds. Fiscal Committee approved.**

#10 Authorized the Sununu Youth Service Center to accept and expend the Title I Grants from the NH Department of Education in the amount of \$178,865. Effective **retroactive** to July 3, 2017 through June 30, 2018. **100% Other Funds. Fiscal Committee approved.**

#11 Authorized with Councilor Volinsky voting **no**, to enter into an agreement with Bethany Christian Services of Northern New England, Candia, NH, to provide a Community and Faith Based Initiative for the support of Foster, Relative, and Adoptive Families, in an amount not to exceed \$100,000. Effective January 1, 2018 to upon G&C approval, whichever is later, through December 31, 2019. **100% Federal Funds.**

#### **Division of Public Health Services**

#12 Authorized the Bureau of Population Health and Community Services, Nutrition Services Section, to accept and expend federal funds in the amount of \$314,936 from the US Department of Agriculture to fund the Supplemental Woman Infants and Children Program, eWIC implementation project. Effective upon G&C approval through June 30, 2018. **100% Federal Funds. Fiscal Committee approved.**

#12A Authorized the Women, Infants, and Children Supplemental Nutrition Program to enter into an agreement with Conduent State & Local Solutions Inc., Fairfax, VA, for the implementation and ongoing maintenance of the Electronic Benefit Transfer System for the Women, Infant and Children program known as eWIC in an amount not to exceed \$594,037. Effective upon G&C approval through June 30, 2021. **100% Federal Funds.**

#### **DEPARTMENT OF TRANSPORTATION**

The Governor and Council acted as follows:

#13 Authorized the Bureau of Rail & Transit to pay the City of Nashua, NH, an amount not to exceed \$65,000 to provide a portion of the funds required to match Federal Transit Administration grant funds for the acquisition of six low-floor paratransit replacement buses for the City of Nashua. Effective upon G&C approval and available until expended. **100% Capital – General Funds.**

#14 Authorized the Bureau of Right of Way to quitclaim whatever interest the State of NH may have in a 2+/- acres parcel of land located near the westerly side of Dorian Road in the Town of Windham to Phyllis M. Jarosky. Effective upon G&C approval.

#15 Authorized the Bureau of Right of Way to pay property owners \$9,450 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from August 1-29, 2017.

#16 Authorized the Bureau of Right of Way to sell a 0.21 +/- of an acre parcel of State owned land located on the northerly side of NH Route 11 in the Town of Sunapee to Lynne M. Bell, Trustee of the Lynne M. Bell Trust and a 0.40 +/- of an acre parcel of State owned land also located on the northerly side of NH Route 11 in the Town of Sunapee to Robert W. Bell for the total price of \$6,100 which includes a \$1,100 administrative fee. Originally purchased with 100% Highway Funds.

#### **COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

#17 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Volinsky, authorized, under the Community Development Block Grant program, to award a grant to the Town of Bethlehem, NH, in the amount of \$500,000 to support replacing the existing drug and alcohol treatment facility known as the Friendship House in Bethlehem, NH. Effective upon G&C approval for the period of October 11, 2017 through June 30, 2019. **100% Federal Funds.**

#### **STATE TREASURY**

#18 The Governor and Council on motion of Councilor Pappas, seconded by Councilor Volinsky, authorized the State Treasurer to proceed with the sale and issuance of up to \$100 million of general obligation (“new money”) bonds through a competitive process, negotiated sale, or private placement. This resolution will have an expiration date of March 31, 2018. (2) Further authorized the State Treasurer to conduct the sale and issuance of up to \$100 million of general obligation bonds through a competitive process, negotiated sale, or private placement to refund outstanding general obligation bonds of the State to generate net present value debt service savings of at least three percent of the par value of the refunded bonds. This resolution will also have an expiration date of March 31, 2018.

### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

#19 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Pappas, authorized to **retroactively** accept an additional donation from Comcast in the form of network broadcast advertisement services provided in connection with the Hiring Our Heroes Job and Resource Fair. The estimated value of the donation is \$24,641.

### **INSURANCE DEPARTMENT**

#20 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Pappas, authorized to **retroactively** amend a contract with Berry Dunn McNeil & Parker LLC, Portland, ME (as successor to Compass Health Analytics Inc.,) (originally approved by G&C on 3-13-15, item #22), for the provision of consulting services to assist in the development of updated network adequacy standards, by extending the end date from September 30, 2017 to September 18, 2018. No Additional Funding. **100% Federal Funds.**

### **DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS**

The Governor and Council acted as follows:

#21 Authorized the Office of Workforce Opportunity to enter into a contract with Cookson Strategies Corporation, Manchester, NH, for the provision of Marketing and Advertising services, in an amount not to exceed \$125,000. Effective November 1, 2017 or upon G&C approval, whichever is later, through October 31, 2018. **100% Federal Funds (Workforce Innovation and Opportunity Act, Governor's Discretionary Funds).**

#22 Authorized the Division of Travel and Tourism Development to enter into a **sole source** contract with NH Stories Inc., d/b/a New Hampshire Made, Epping, NH, to market NH made products and services, in the amount of \$65,000. Effective upon G&C approval through June 30, 2019. **100% General Funds.**

### **DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

The Governor and Council acted as follows:

#23 Authorized the Division of Parks and Recreation to enter into a **sole source** contract with Doppelmayr USA Inc., Salt Lake City, UT, for labor and materials required to complete the Aerial Tramway bearing change at Cannon Mountain Ski Area in Franconia, NH, in the amount of \$156,228. Effective upon G&C approval through May 31, 2018. **100% Cannon Mountain Capital Improvement Fund.**

#24 Authorized the Division of Parks and Recreation, Cannon Mountain Ski Area to enter into memberships with the companies as detailed in letter dated September 21, 2017, for the 2017/2018 ski season, for a total amount of \$29,414.09. Effective upon G&C approval through June 30, 2018. **100% Agency Income.**

#25 Authorized the Division of Parks and Recreation to enter into a contract with RA Outdoors LLC, Delaware for an Internet accessible, fee-per-transaction-based, campground reservation system. Effective upon G&C approval through October 31, 2022, with the option to renew for an additional two-year period. (2)Further authorized to contract with RA Outdoors LLC for the collection and reporting of revenue and visitation data at all sites including day-use only areas in an amount not-to-exceed \$870,000 that allows guests of NH State Parks, Trails, and Historic Sites the ability to make reservation for campgrounds, pavilions, and parking while at the same time providing e-commerce opportunities, gift card purchases, and event registrations. **Funding is a combination of DoIT and Agency Income. All funding is 100% Parks Funds (self-funded).**

#25A Authorized the Division of Parks and Recreation to enter into a contract with The H.L. Turner Group Inc., Concord, NH, for the assessment of communications facilities on the summit of Mount Washington and recommendations for improvements, in the amount of \$187,636. Effective upon G&C approval through September 5, 2018. **100% Capital Funds.**

### NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#26 The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Kenney, authorized to extend a full time temporary position, #8T2901, Labor Grade 13, Biological Aide in our Non-Game Program within our Wildlife Division from October 31, 2017 to January 31, 2018. The estimated fiscal impact to SFY 2018 to extend this position is \$12,500.

### DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council acted as follows:

#27 Authorized to **retroactively** extend one full-time temporary position to March 31, 2018 from June 30, 2017. (2)Further authorized to **retroactively** accept and expend \$245,224 in Federal Funds from the National Oceanic and Atmospheric Administration to implement coastal hazards and resilience projects to March 31, 2018 from June 30, 2017 (originally approved by G&C on 10-26-16, item #60). **100% Federal Funds. Fiscal Committee approved.**

#28 Authorized a Clean Water State Revolving Fund loan agreement with the Town of Salem NH, in an amount not to exceed \$60,000 to finance the Asset Management Program for the Wastewater and Stormwater Collection Systems project. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#29 Authorized a Clean Water State Revolving Fund loan agreement with the Town of Wolfeboro, NH, in an amount not to exceed \$30,000, to finance the Wastewater Collection System Asset Management Program. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#30 Authorized Robert and Mary Murley's request to perform work on Lake Winnepesaukee in Tuftonboro.

#31 Authorized Samuel and Jane Pollard's request to perform work on Little Bay in Dover.

### DEPARTMENT OF EDUCATION

The Governor and Council acted as follows:

#32 Authorized the Bureau of Integrated Programs to transfer funds in and among accounting units in the amount of \$184,028, for the continued support of the Mathematics and Science Partnerships program. (2)Further authorized the Bureau of Integrated Programs to accept and expend additional grant funds from the US Department of Education in the amount of \$385,466 for the continued support of the Mathematics and Science Partnerships program. Effective upon G&C approval through December 31, 2018. **100% Federal Funds. Fiscal Committee approved.**

#33 Authorized the Bureau of Integrated Programs to transfer funds in and among accounting units in the amount of \$10,000, for the continued support of the School Improvement Grant. (2)Further authorized the Bureau of Integrated Programs to accept and expend additional grant funds from the US Department of Education in the amount of \$2,179,841 for the continued support of the School Improvement Grant. Effective upon G&C approval through June 30, 2019. **100% Federal Funds. Fiscal Committee approved.**

#34 Authorized to make a **retroactive** one-time payment to Mary Morency, Program Assistant II, in the amount of \$1,530.89 to compensate for wages that were not paid in State Fiscal Year 2017, for the period of October 5, 2016 through June 30, 2017. **100% Federal Funds.**

#35 Authorized the Division of Higher Education to **retroactively** pay the membership dues to the State Higher Education Executive Officers Association, in the amount of \$4,364. Effective October 1, 2017 through September 30, 2018. **52% General, 48% Agency Income (Fees) Funds.**

## DEPARTMENT OF SAFETY

The Governor and Council acted as follows:

#36 Authorized the Division of Homeland Security and Emergency Management, to budget and expend \$302,055 from the Prior Year Carry Forward Balance of NH nuclear planning and response fund. (2)Further authorized to establish one class 50 temporary part-time position titled Field Representative II (Labor Grade 21) to focus on the corrective action necessitated from the recent Legislative Budget Office performance audit of the Division of Homeland Security and Emergency Management. Effective upon G&C approval through June 30, 2018. **100% Private/Local Funds. Fiscal Committee approved.**

#37 Authorized the Division of Homeland Security and Emergency Management to establish two class 50 part-time Program Assistant II (Labor Grade 15) positions to assist with grant administration. Effective upon G&C approval through June 30, 2019. **100% Agency Income.** (2)Further authorized to accept and expend Hazard Mitigation Grant Program funds from the Federal Emergency Management Agency for the May 2011 Floods, October 2011 Snowstorm, May 2012 Floods, and July 2013 Floods, in the amount of \$31,516 for the implementation of cost-effective mitigation projects. Effective upon G&C approval through June 30, 2019. **100% Federal Funds. Fiscal Committee approved.**

#38 Authorized the Division of Fire Standards and Training and Emergency Medical Services to accept and expend funds from the Federal Emergency Management Agency, entitled State Fire Training Systems Grant Program for Firefighters in the amount of \$20,000 for the purpose of providing training and education from the National Fire Academy to first responders throughout the State. Effective upon G&C approval through June 30, 2018. **100% Federal Funds.**

#39 Authorized the permit application of Lord Hampshire Resort located on Lake Winnisquam in Tilton, NH, as recommended by the Division of State Police, for a congregate mooring field of 8 moorings. Lord Hampshire is requesting 4 additional moorings to be added to the currently established 4 moorings for a total of 8 moorings.

#40 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Rollinsford, to purchase and install a radio repeater for a total amount of \$23,545. Effective upon G&C approval through September 30, 2018. **100% Federal Funds.**

#41 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Southwest Region Planning Commission to update Local Hazard Mitigation Plans for several communities for a total amount of \$35,500. Effective upon G&C approval through August 30, 2019. **100% Federal Funds.**

#42 Authorized the Division of State Police to **retroactively** amend the memorandum of understanding with the Administrative Office of the Courts (originally approved by G& C on 8-13-08, item #155), for the completion of the components of the Integrated Criminal Justice Information System (J-One), by extending the end date from June 30, 2016 to September 30, 2017. **100% Federal Funds.**

#43 Authorized the Division of Motor Vehicles to amend a contract with MorphoTrust USA Inc., Billerica, MA (originally approved by G&C on 1-27-10, item #91), for continued maintenance and support for the Automated Driver's License Testing System and Scheduler system, by increasing the price by \$21,409.98 from \$608,721.96 to \$630,131.94, and by changing the end date from February 28, 2018 to August 31, 2018. Effective March 1, 2018 through August 31, 2018. **100% Agency Income (Cost of Collections).**

## DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council acted as follows:

#44 Authorized a Working Capital Warrant in the amount of \$515,000,000 to cover the payment of expenditures for the month of November 2017.

#45 Authorized to enter into a contract with Easter Seals NH Inc., Manchester, NH, to provide an employee shuttle service for state employees who work in the State House complex, for an amount not to exceed \$65,256. Effective upon G&C approval through June 30, 2019. **100% General Funds.**

#46 NOT USED

#47 Authorized the Division of Public Works Design and Construction to enter into an agreement with Lee F. Carroll P.E. Gorham, NH, for electrical engineering services required for planning, design and construction of various Public Works' projects as necessary and required by the Department, for an amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2020.

#48 Authorized the Division of Public Works Design and Construction to enter into an agreement with Stantec Consulting Services Inc., Auburn, NH for electrical engineering services required for planning, design and construction of various Public Works' projects as necessary and required by the Department, for an amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2020.

#49 Authorized to enter into a contract with Global Tel\*Link Corporation, Reston, VA, for Pay Telephone, Inmate Telephone and Inmate Kiosk/Tablet Solution Services. Effective November 1, 2017 through October 31, 2022. No Cost to the State.

#50 Authorized the Bureau of Court Facilities to enter into a Use of Premises Agreement with the Town of Jaffrey, NH, for leasing of State owned property located in the 8<sup>th</sup> Circuit Court – District Division – Jaffrey, NH, for an amount not to exceed \$12,132. Effective November 1, 2017 to October 31, 2020. **100% Agency Income.**

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday October 25, 2017, at The State House, Concord, New Hampshire.

Honorable Board then Adjourned at 11:45 a.m.