



New Hampshire Liquor Commission

50 Storrs Street, P.O. Box 503
Concord, N.H. 03302-0503
(603) 230-7015

26 *JW*
Joseph W. Mollica
Chairman

Michael R. Milligan
Deputy Commissioner

December 20, 2016

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Retractive

REQUESTED ACTION

Authorize the New Hampshire Liquor Commission, pursuant to the provisions of RSA 21-I:54 to **retroactively** extend the temporary full-time position Attorney IV (8T2867) for one year to continue providing legal advice to the Liquor Commission upon Governor and council approval for the period from January 8, 2017 to January 7, 2018. **100% Liquor Funds**

Funding is available in the New Hampshire Liquor Commission, Administration Division budget for SFY 17 as follows:

02-77-77-771012-10260000 Accounting	<u>SFY 17</u>
050-500109 Personal Services Temp	\$ 92,079
060-500601 Benefits	\$ 33,220
	\$ 125,299

EXPLANATION

This request is **retroactive** due to an oversight which caused this item to miss the previous Governor and Council Meeting. This position is assigned to the Administration Division. The Attorney IV position is responsible for the supervision, integration, coordination, and evaluation of all legal and legislative objectives for the commission. This includes providing legal research on rules, policies, and issues. The Attorney IV represents the agency as needed for hearings and is an advisor to the senior management staff.

Your favorable action on this request would be appreciated.

Respectfully Submitted,

Joseph W. Mollica, Chairman

Nancy L. Valpey

From: Willingham, Sara J. <Sara.Willingham@NH.Gov>
Sent: Monday, December 19, 2016 1:03 PM
To: Nancy L. Valpey
Cc: Kelly M. Mathews
Subject: RE: Request to extend Attorney IV 8T2867
Attachments: Attorney IV 8T2867.pdf

I will approve the extension of Attorney IV position number 8T2867 from January 8, 2017 to January 7, 2018, as requested in the attached document.

From: Nancy L. Valpey [<mailto:Nancy.Valpey@liquor.state.nh.us>]
Sent: Monday, December 19, 2016 12:36 PM
To: Willingham, Sara J.
Cc: Kelly M. Mathews
Subject: Request to extend Attorney IV 8T2867

Good Afternoon Ms. Willingham,

The Liquor Commission respectfully requests your approval to extend the Attorney IV position number 8T2867 from January 8, 2017 to January 7, 2018. You will find the letter from the Liquor Commission for this request attached to this email.

If you have any questions or concerns regarding this request please let me know.

Thank you,

Nancy

Nancy Valpey

Human Resources Administrator
NH State Liquor Commission
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