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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

April 8, 2016

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) requests authorization to enter into a grant agreement with the Town of Lancaster (VC#177421-B001) to update the community's Local Emergency Operations Plan (LEOP) for a total amount of \$4,000.00. Effective upon Governor and Council approval through September 30, 2016. Funding source: 100% Federal Funds.

Funding is available in the SFY 2016 operating budget as follows:

02-23-23-236010-80920000	Dept. of Safety	Homeland Sec-Emer Mgmt	100% EMPG Local Match
072-500574	Grants to Local Gov't - Federal		
Activity Code: 23EMPG 2015			\$4,000.00

### Explanation

Governor and Council approval is being sought as the amount of this grant plus the amount of the grant to Lancaster previously approved on November 4, 2015, as Item #61, yields an accumulative amount that is over the Governor and Council approval threshold for the current state fiscal year. The grant listed above is funded from the FFY'15 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) from the Federal Emergency Management Agency (FEMA). The grant funds are to be used to measurably improve all-hazard planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management Directors and other qualified organizations in the State. Subrecipients submit applications to this office, which are reviewed by the HSEM Planning Chief, Assistant Planning Chief and Field Representatives and approved by the HSEM Director. The criteria for approval are based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions.

The Emergency Management Performance Grants are 50% federally funded by FEMA with a 50% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Exhibit B to their grant agreement.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,

*John J. Barthelmes*  
John J. Barthelmes  
Commissioner of Safety

**GRANT AGREEMENT**

The State of New Hampshire and the Subrecipient hereby  
Mutually agree as follows:  
**GENERAL PROVISIONS**

1. Identification and Definitions.

<b>1.1. State Agency Name</b> NH Department of Safety, Homeland Security and Emergency Management		<b>1.2. State Agency Address</b> 33 Hazen Drive Concord, NH 03305	
<b>1.3. Subrecipient Name</b> Town of Lancaster (VC#177421-B001)		<b>1.4. Subrecipient Tel. #/Address</b> 603-788-3391 25 Main Street, Lancaster, NH 03584	
<b>1.5 Effective Date</b> G&C Approval	<b>1.6. Account Number</b> AU #80920000	<b>1.7. Completion Date</b> September 30, 2016	<b>1.8. Grant Limitation</b> \$ 4,000.00
<b>1.9. Grant Officer for State Agency</b> Cindy Richard, EMPG Program Manager		<b>1.10. State Agency Telephone Number</b> (603) 223-3627	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
<b>1.11. Subrecipient Signature 1</b> <i>Edward Samson</i>		<b>1.12. Name &amp; Title of Subrecipient Signor 1</b> EDWARD SAMSON, TOWN MANAGER	
<b>Subrecipient Signature 2</b>		<b>Name &amp; Title of Subrecipient Signor 2</b>	
<b>Subrecipient Signature 3</b>		<b>Name &amp; Title of Subrecipient Signor 3</b>	
<b>1.13. Acknowledgment:</b> State of New Hampshire, County of <i>COOS</i> , on <i>3/22/16</i> before the undersigned officer, personally appeared the person identified in block 1.12., known to me (or satisfactorily proven) to be the person whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
<b>1.13.1. Signature of Notary Public or Justice of the Peace</b> (Seal) <i>[Signature]</i>			
<b>1.13.2. Name &amp; Title of Notary Public or Justice of the Peace</b> <i>BENJAMIN S. GAETJENS-OLESON, TOWN PLANNER</i>			
<b>1.14. State Agency Signature(s)</b> By: <i>[Signature]</i> On: <i>4/12/16</i>		<b>1.15. Name &amp; Title of State Agency Signor(s)</b> Steven R. Lavoie, Director of Administration	
<b>1.16. Approval by Attorney General (Form, Substance and Execution) (if G &amp; C approval required)</b> By: <i>[Signature]</i> Assistant Attorney General, On: <i>4/18/2016</i>			
<b>1.17. Approval by Governor and Council (if applicable)</b> By: _____ On: <i>/ /</i>			

2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:36, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

Subrecipient Initials: 1.) *[Signature]* 2.) \_\_\_\_\_ 3.) \_\_\_\_\_ Date: *3/22/16*



- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
- 14. SUBRECIPIENT'S RELATION TO THE STATE. In the performance of this Agreement the Subrecipient, its employees, and any subcontractor or subgrantee of the Subrecipient are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Subrecipient nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
- 15. ASSIGNMENT AND SUBCONTRACTS. The Subrecipient shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Subrecipient other than as set forth in Exhibit A without the prior written consent of the State.
- 16. INDEMNIFICATION. The Subrecipient shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Subrecipient or subcontractor, or subgrantee or other agent of the Subrecipient. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
- 17. INSURANCE AND BOND
- 17.1 The Subrecipient shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
  - 17.1.1 Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project, and
  - 17.1.2 Comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident, and
- 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.
- 18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Subrecipient.
- 19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
- 20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required, or by the signing State Agency.
- 21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
- 22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
- 23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
- 24. SPECIAL PROVISIONS. The additional provisions set forth in Exhibit C hereto are incorporated as part of this agreement.

Subrecipient Initials: 1.) EP 2.) \_\_\_\_\_ 3.) \_\_\_\_\_ Date: 3/22/15

**EXHIBIT A**

Scope of Services

1. The Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as "the State") is awarding the Town of Lancaster (hereinafter referred to as "the Subrecipient") \$4,000.00 to update the community's Local Emergency Operations Plan (LEOP).
2. "The Subrecipient" agrees that the project grant period ends September 30, 2016 and that a final performance and expenditure report will be sent to "the State" by October 31, 2016.
3. "The Subrecipient" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.
4. "The Subrecipient" shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years from the grant period end date. In these records, "the Subrecipient" shall maintain documentation of the 50% cost share required by this grant.

Subrecipient Initials: 1.)



2.)

3.)

Date: 3/22/10

**EXHIBIT B**

Grant Amount and Method of Payment

**1. GRANT AMOUNT**

	<b>Applicant Share</b>	<b>Grant (Federal Funds)</b>	<b>Cost Totals</b>
<b>Project Cost</b>	\$4,000.00	\$4,000.00	\$8,000.00
<b>Project Cost is 50% Federal Funds, 50% Applicant Share</b>			
Awarding Agency: Federal Emergency Management Agency (FEMA)			
Award Title & #: Emergency Management Performance Grant (EMPG) EMW-2015-EP-00067			
Catalog of Federal Domestic Assistance (CFDA) Number: 97.042 (EMPG)			
Applicant's Data Universal Numbering System (DUNS): 102793457			

**2. PAYMENT SCHEDULE**

- a. "The Subrecipient" agrees the total payment by "the State" under this grant agreement shall be up to \$4,000.00.
- b. "The State" shall reimburse up to \$4,000.00 to "the Subrecipient" upon "the State" receiving appropriate documentation of expended funds (i.e, copies of invoices and cancelled checks) and proof of match from "the Subrecipient".

Subrecipient Initials: 1.)



2.)

3.)

Date: 3/22/10  
Page 5 of 6

**EXHIBIT C**

Special Provisions

1. This grant agreement may be terminated upon thirty (30) days written notice by either party.
2. Any funds advanced to "the Subrecipient" must be returned to "the State" if the grant agreement is terminated for any reason other than completion of the project.
3. Any funds advanced to "the Subrecipient" must be expended within 30 days of receiving the advanced funds.
4. The "Subrecipient" agrees to have an audit conducted in compliance with OMB Circular 2 CFR 200, if applicable. If a compliance audit is not required, at the end of each audit period "the Subrecipient" will certify in writing that they have not expended the amount of federal funds that would require a compliance audit (\$750,000). If required, they will forward for review and clearance a copy of the completed audit(s) to "the State".

Additionally, "the Subrecipient" has or will notify their auditor of the above requirements prior to performance of the audit. "The Subrecipient" will also ensure that, if required, the entire grant period will be covered by a compliance audit, which in some cases will mean more than one audit must be submitted. "The Subrecipient" will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular 2 CFR 200. "The Subrecipient" will also ensure that all records concerning this grant will be kept on file for a minimum of three (3) years from the end of this audit period.

Subrecipient Initials: 1.)

CP

2.)

3.)

Date: 3/22/10  
Page 6 of 6

Doug Copson  
Map R26 Lot 35

to cut 3.2 of 28 acres  
by Chris Nelson – Jefferson

**The Selectboard signed the above paperwork.**

**Ambulance contracts:**

Town of Lunenburg	April 1, 2016 to March 31, 2017	\$ 18,062.50
Town of Jefferson	April 1, 2016 to March 31, 2017	\$ 16,000.00
Town of Granby	April 1, 2016 to March 31, 2017	\$ 1,100.00
Town of Guildhall	April 1, 2016 to March 31, 2017	\$ 3,287.50

(This one to be readdressed next year)

These figures are all done on a per capita basis.

**A motion was made by Leon Rideout and seconded by Leo Enos to accept the above contracts.**

The Board also approved a Non Mutual Aid Member Contract for the Fire Department with the Town of Guildhall in the amount of \$4,000.00.

**Re-appointments:**

The following re-appointments were presented to the Selectboard.

Zoning Board: David Atkinson – Regular and Chris McVetty – Alternate

Planning Board – Justin Carter – Regular and Penny Noyes, Rick McCarten and Greg Westcott as Alternates.

Conservation Commission: Alan Carr, Bob Elwell and Paul Theroux.

Housing Authority : Mark Frank

North Country Council Representative: Benjamin Gaetjens-Oleson

Airport Commission: John Ogle.

**A motion was made y Leo Enos and seconded by Leon Rideout to accept the appointments and re-appointments as presented. A vote was taken and the motion carried.**

**NEW BUSINESS:**

Mr. Samson announced the Town has received an Emergency Management Performance Grant of \$4,000.00 to fund the update of their Emergency Operations Plan (EOP). The project cost is \$8,000.00 with the Town providing the additional \$4,000.00 with soft/in-kind match. After some discussion a motion was made.

**A motion was made by Leon Rideout and seconded by Leo Enos that the Town of Lancaster Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$4,000.00 for the update of their Emergency Operations Plan (EOP). Furthermore, the Board acknowledge that the total cost of this project will be \$8,000.00 in which the Town will be responsible for a 50% (\$4,000.00) match. A vote was taken and the motion carried.**

**A motion was also made by Leon Rideout and seconded by Leo Enos to authorize Town Manager Edward Samson, or his disagreee, to sign all of the necessary paperwork concerning said Emergency Management Performance Grant. A vote was taken and the motion carried.**

Mr. Samson also stated that Provan/Lobar who does the monitoring of the wells on the Cantin Property off of Park St. will no longer be doing that as they are retiring. They have given their business to North Point Engineering and said that they are a good company to work with.

**A motion was made by Leon Rideout and seconded by Leo Enos to accept the recommendation of North Point Engineering for the well monitoring. A vote was taken and the motion carried.**

Mr. Samson brought up that at Town Meeting it was voted to purchase a new sidewalk plow with broom etc.. Since the time of the meeting the price has gone up \$10,000.00. The Salesman has met with Denis Donnelly and they have a last years model that they will give us at the price quoted. They are impressed at how well we take care of our equipment and feel that this will last a long time, there is a warranty etc that goes with it.

**A motion was made by Leon Rideout and seconded by Leo Enos to accept the offer of the demo model of the sidewalk plow with attachments. A vote was taken and the motion carried.**

**INFORMATION:**

Two building permits were issued:

Andrew Hartford for an approximately 5kW, ground mount, solar PV system

Joseph Briere to construct a 18' x36' 3 bedroom, 2 story, single family home over crawlspace with detached 10' x 16' storage building.

It was asked about the Summer St. project and it will start this summer.

It was asked about the round about and they are working on it now.

It was stated that David Currier is not coming back to work at the cemetery this year. There is a man there now but not as the main person. Previously Roger Emery had expresses an interest in the position and the cemetery committee will be meeting with him this week.

Noting that there was nothing further to come before the meeting a motion was called for to adjourn.

**A motion was made by Leo Enos and seconded by Leon Rideout to adjourn. A vote was taken and the meeting adjourned at 7:00 P.M.**

Respectfully,

**Sandra E. Doolan – Clerk**

**Approved:**

**Board of Selectmen  
David Stickney – Chairman**

**Leo Enos**

**Leon Rideout**

**Board of Selectmen  
Minutes of Meeting**

**Meeting held upstairs in Town Hall**

**Monday – March 21, 2016**

**Attending:** Town Manager Edward Samson  
Selectmen David Stickney, Leo Enos and Leon Rideout.

**Others:** Don Williams, Murray Vashaw and Tim Sutherland.

The meeting was called to order at 6:30 P.M., by David Stickney followed by the Pledge of Allegiance.

At this time it was noted that there was the need to elect a new Chairman.

**A motion was made by Leo Enos and seconded by Leon Rideout to elect David Stickney as the new Chairman of the Selectboard. A vote was taken and the motion carried.**

**APPOINTMENTS:**

At this time Surveyor Tim Sutherland came to the Board with issues regarding the Hicks Subdivision on Spring St., as they are planning for future development of the area. He wanted to know if the Town would have any issues with them improving and extending the road that is there to accommodate the subdivision that will be further out. Leo Enos stated that he did not have any problem with it as long as it is done to town specs. Leon Rideout stated that if there is a need to extend it, it would be at the developers expense. Mr. Sutherland stated that at this time the abutters are in agreement with what is going on. He also stated that in his research of Spring St. to find out more about it the records are very vague. It was also stated that if part of the subdivision were to go on to town water and sewer there would be the need for larger lines. Mr. Rideout stated that if in the future the developer wanted to have the town take over the road it would have to come before a Town Meeting, Mr. Stickney stated that when they do decide what they are going to do with the road he would like to have the Town Road Agent there to see that things are done property. Mr. Sutherland stated that there could also end up being a cul-de-sac, there was nothing definite at this time.

Mr. Sutherland thanked the Board for their time and input and said that he would take this information to the Planning Board.

**OLD BUSINESS:**

To review and approve the minutes of the March 7, 2016 meeting.

**A motion was made by Leo Enos and seconded by Leon Rideout to accept the minutes as written. A vote was taken and the motion carried.**

Department Head Updates: None

Signing of various paperwork:

Intent to Cut:

Martin Meadow Pond Ent. Inc.  
Map R28 Lot 6 & &

to cut 60 acres of 60 acres.  
By: Daniel Wright – Dalton

Brett & Kathy Carlson  
Map R29 Lot 36

to cut 5 or 9 acres  
by Chris Nelson – Jefferson



## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<i>Participating Member:</i> Primex <sup>3</sup> Members as per attached Schedule of Members Property & Liability Program		<i>Member Number:</i>		<i>Company Affording Coverage:</i> NH Public Risk Management Exchange - Primex <sup>3</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624	
	Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply	
<input checked="" type="checkbox"/>	<b>General Liability (Occurrence Form)</b> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2015	7/1/2016	Each Occurrence	\$ 5,000,000
				General Aggregate	\$ 5,000,000
				Fire Damage (Any one fire)	\$
				Med Exp (Any one person)	\$
	<b>Automobile Liability</b> Deductible    Comp and Coll: <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident)	
				Aggregate	
	<b>Workers' Compensation &amp; Employers' Liability</b>			Statutory	
				Each Accident	
				Disease - Each Employee	
				Disease - Policy Limit	
	<b>Property (Special Risk includes Fire and Theft)</b>			Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible:
<b>Description:</b> Proof of Primex coverage only.					

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b>
NH Dept of Safety Hazen Dr Concord, NH 03301			By: <i>Tanning Deaver</i> Date: 6/26/2015    tdenver@nhprimex.org Please direct inquiries to: <b>Primex<sup>3</sup> Risk Management Services</b> 603-225-2841 phone 603-228-0650 fax

Seacoast Charter School	1201
Shaker Regional School District	757
Souhegan Cooperative School District	778
South Hampton School District	844
Stark School District	831
Stoddard School District	854
Strafford Regional Planning Commission	562
Strafford School District	944
Stratford School District	832
Stratham School District	821
Sullivan County	606
TEAMS Charter School	1212
Tilton Northfield Fire	567
Timberlane Regional School District	775
Town of Alstead	104
Town of Amherst	106
Town of Auburn	111
Town of Barnstead	112
Town of Barrington	113
Town of Belmont	117
Town of Bethlehem	119
Town of Boscawen	122
Town of Bow	123
Town of Bristol	127
Town of Campton	130
Town of Canaan	131
Town of Candia	132
Town of Charlestown	136
Town of Chesterfield	139
Town of Colebrook	143
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Town of Hopkinton	205
Town of Hudson	206
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Town of Kingston	212
↙ Town of Lancaster	214
Town of Langdon	216
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Town of Milton	240
Town of Monroe	241



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Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<i>Participating Member:</i>	<i>Member Number:</i>	<i>Company Affording Coverage:</i>
Primex <sup>3</sup> Members as per attached Schedule of Members Workers Compensation Program		NH Public Risk Management Exchange - Primex <sup>3</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624

  

Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply	
<b>General Liability (Occurrence Form)</b> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence			Each Occurrence	
			General Aggregate	
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
<b>Automobile Liability</b> Deductible    Comp and Coll: <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident)	
			Aggregate	
<input checked="" type="checkbox"/> <b>Workers' Compensation &amp; Employers' Liability</b>	1/1/2016	1/1/2017	<input checked="" type="checkbox"/> Statutory	
			Each Accident	\$2,000,000
			Disease – Each Employee	\$2,000,000
			Disease – Policy Limit	
<input type="checkbox"/> <b>Property (Special Risk includes Fire and Theft)</b>			Blanket Limit, Replacement Cost (unless otherwise stated)	

  

**Description:** Proof of Primex coverage only.

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> – NH Public Risk Management Exchange</b>
			<b>By:</b> <i>Tammy Denver</i>
NH Dept of Safety Hazen Dr. Concord, NH 03301			<b>Date:</b> 12/31/2015    tdenver@nhprimex.org
			Please direct inquiries to: <b>Primex<sup>3</sup> Risk Management Services</b> 603-225-2841 phone 603-228-0650 fax

Town of Eaton	163
Town of Effingham	164
Town of Ellsworth	165
Town of Epping	167
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