

97 *DM*

STANDARD FORM NO. 64



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

VICKI V. QUIRAM
Commissioner
(603)-271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603)-271-3204

Bureau of Public Works
Design and Construction
Project No. 80844R – Contract A

September 2, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- 1). Authorize the Bureau of Public Works Design and Construction to enter into a contract with Busby Construction Co., Inc. (VC# 155275) Atkinson, NH 03811, for a total price not to exceed \$855,000, for the State Military Reservation (SMR) Site Improvements, Concord, NH. This contract is effective upon Governor and Council approval through May 27, 2016, unless extended in accordance with the contract terms. **100% Federal Funds.**
- 2). Further authorize that a contingency in the amount of \$20,000 be approved for unanticipated site expenses, latent conditions, or owner initiated changes for the State Military Reservation (SMR) Site Improvements, bringing the total to \$875,000. **100% Federal Funds**
- 3). Further authorize the amount of \$25,000 be approved for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$900,000. **100% Federal Funds**

Funding is available in account titled Adjutant General as follows:

02-12-12-120010-22450000 Army Guard Facilities	<u>SFY16</u>
103-500736 – Contract Repairs/Bldgs. & Grounds	\$ 855,000
103-500736 – Contingency	<u>20,000</u>
Sub-Total	\$ 875,000*

*** Subject to the availability of Federal Funding.**

02-12-12-120010-22550000 Inter-Agency Payments

217-502682 – BPW Fees Interagency \$ 25,000

Grand Total \$ 900,000

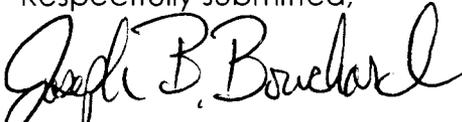
EXPLANATION

This project will reclaim and pave three parking areas on the SMR in Concord, NH. Work will include reconstructing catch basins and manhole covers as well as resetting granite curb, striping, landscaping, concrete walkways and new photovoltaic lighting.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution, and the Adjutant General's Department has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Bureau of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,


for Vicki V. Quiram
Commissioner

Asst. Comm.

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: BPW Project No. 80844R, Contract A – State Military Reservation (SMR) Site Improvements, Concord.

DESCRIPTION: Reclaim and pave three parking areas on the SMR in Concord, NH. Work will include reconstructing catch basins and manhole covers as well as resetting granite curb, striping, landscaping, concrete walkways and new photovoltaic lighting.

EXPLANATION: Most of the pavement surfaces on the SMR are beyond its service life with potholes, ponding water and crumbing asphalt throughout. This project will consist of repaving select areas throughout the SMR, providing pedestrian access (sidewalks) where needed and treating all storm water on-site with bio-retention ponds.

UNDER ESTIMATE

EXPLANATION: The estimate is considered to be within the industry's' standard.

DEPARTMENT

ESTIMATE: \$880,000

LOW BID: \$855,000

BIDDER SUMMARY

PROJECT NAME:	SMR SITE IMPROVEMENTS
PROJECT NUMBER:	80844R-A
COUNTY:	MERRIMACK 013
BID OPENING DATE:	AUGUST 13, 2015
SCOPE OF WORK:	STATE MILITARY RESERVATION THREE PARKING AREAS WITH RECONSTRUCTION AND SITE WORK
LOCATION:	CONCORD, NH
COMPLETION DATE:	5/27/2016

BID RESULTS

A. BUSBY CONSTRUCTION CO, INC - 71 NH ROUTE 111 ATKINSON, NH 03811	\$855,000.00	ACCEPTED
B. LEIGHTON A WHITE INC - 468 13 SOUTH MILFORD, NH 03055-4557	\$978,400.00	ACCEPTED

Item 1 = \$239,000.
 Item 2 = \$336,000.
 Item 3 = \$95,000.
 Item 4 = \$145,000.
 Item 5 = \$40,000.
 \$855,000.

BUREAU OF PUBLIC WORKS
 Award to Busby Const. Co., Inc.
 Hold for Negotiation
 Cancel Contract
 User Agency MPRNG
 Authorized by [Signature]
 Date 08/17/15

ITEM NO.	DESCRIPTION	PS&E			A		
		UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
901.00	PROVIDE ALL MATERIALS AND LABOR FOR WORK IN BLDG A AREA	EA	1.00	\$ 229,500.00	\$ 229,500.00	\$ 239,000.00	\$ 239,000.00
902.00	PROVIDE ALL MATERIALS AND LABOR FOR WORK IN BLDG L AREA	EA	1.00	\$ 409,500.00	\$ 409,500.00	\$ 336,000.00	\$ 336,000.00
903.00	PROVIDE ALL MATERIALS AND LABOR FOR WORK IN BLDG H AREA	EA	1.00	\$ 117,000.00	\$ 117,000.00	\$ 95,000.00	\$ 95,000.00
904.00	COST OF GENERAL CONDITIONS FOR BUILDING AREAS A, L, AND H	EA	1.00	\$ 84,000.00	\$ 84,000.00	\$ 145,000.00	\$ 145,000.00
905.00	ALLOWANCE FOR UNFORESEEN CONDITIONS/OWNER-INITIATED CHANGES	\$	40,000.00	\$ 1.00	\$ 40,000.00	\$ 1.00	\$ 40,000.00
					\$ 880,000.00		\$ 855,000.00

ITEM NO.	DESCRIPTION	PS&E			B		
		UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
901.00	PROVIDE ALL MATERIALS AND LABOR FOR WORK IN BLDG A AREA	EA	1.00	\$ 229,500.00	\$ 229,500.00	\$ 278,000.00	\$ 278,000.00
902.00	PROVIDE ALL MATERIALS AND LABOR FOR WORK IN BLDG L AREA	EA	1.00	\$ 409,500.00	\$ 409,500.00	\$ 374,000.00	\$ 374,000.00
903.00	PROVIDE ALL MATERIALS AND LABOR FOR WORK IN BLDG H AREA	EA	1.00	\$ 117,000.00	\$ 117,000.00	\$ 110,000.00	\$ 110,000.00
904.00	COST OF GENERAL CONDITIONS FOR BUILDING AREAS A, L, AND H	EA	1.00	\$ 84,000.00	\$ 84,000.00	\$ 176,400.00	\$ 176,400.00
905.00	ALLOWANCE FOR UNFORESEEN CONDITIONS/OWNER-INITIATED CHANGES	\$	40,000.00	\$ 1.00	\$ 40,000.00	\$ 1.00	\$ 40,000.00
				\$	\$ 880,000.00	\$	\$ 978,400.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/20/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE ROWLEY AGENCY INC. 139 Loudon Road P.O. Box 511 Concord NH 03302-0511		CONTACT NAME: Donna Bickford PHONE (A/C No, Ext): (603) 224-2562 FAX (A/C No): (603) 224-8012 E-MAIL ADDRESS: dbickford@rowleyagency.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Firemen's Ins Co of Wash. DC	
		INSURER B: Acadia Insurance Company	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED Busby Construction Co., Inc. 71 Route 111 Atkinson NH 03811		NAIC # 21784 31325	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		CPA150089424	6/7/2015	6/7/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS		CAA150089524	6/7/2015	6/7/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		CUA150089624	6/7/2015	6/7/2016	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	WPA150089725 3A STATES: NH MA NO EXCLUDED OFFICERS	6/7/2015	6/7/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	<input type="checkbox"/> LEASED/RENTED EQUIPMENT/ACV <input type="checkbox"/> HIRED AUTO-PHYSICAL DAM/ACV		CIM015598120 CAA150089524	6/7/2015 6/7/2015	6/7/2016 6/7/2016	LIMIT \$1,200,000 LIMIT 50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Re: State Military Reservation Site Improvements, 1 Minuteman Way, Concord NH
 NH Army National Guard Adjutant General - Public Works Project #80844R-Contract A
 The State of NH Dept. of Administrative Services is included as an additional insured on all liability policies except workers comp when required by written contract with the named insured.

CERTIFICATE HOLDER State of NH-Dept. of Adminstrative Services PO Box 483 Concord, NH 03302-0483		CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Donna Bickford/DTB	
--	--	--	--

© 1988-2014 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/27/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

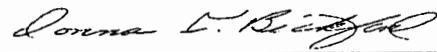
PRODUCER THE ROWLEY AGENCY INC. 139 Loudon Road P.O. Box 511 Concord NH 03302-0511	CONTACT NAME: Donna Bickford PHONE (A/C. No. Ext): (603) 224-2562 E-MAIL ADDRESS: dbickford@rowleyagency.com	FAX (A/C. No.): (603) 224-8012
	INSURER(S) AFFORDING COVERAGE	
INSURED State of NH Dept of Administrative Services c/o Busby Construction Co., Inc. 71 Route 111 Atkinson NH 03811	INSURER A: Acadia Insurance Company NAIC # 31325	
	INSURER B: Peerless Insurance Co. 24198	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** NH ADM, Concord 80844R-A **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Owners & Contractors			OCP522285710	10/7/2015	10/7/2016	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ OTHER: \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Builders Risk			B1582712251	10/7/2015	10/7/2016	LIMIT: \$855,000 DEDUCTIBLE: \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Re: State Military Reservation Site Improvements, 1 Minuteman Way, Concord NH/ NH Army National Guard
 Adjutant General- Public Works Project #80844R- Contract A

CERTIFICATE HOLDER State of NH Dept of Administrative Service PO Box 483 Concord, NH 03302-0483	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Donna Bickford/DTB 

© 1988-2014 ACORD CORPORATION. All rights reserved.