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Virginia M. Barry, Ph.D.
Commissioner of Education
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
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Citizens Services Line 1-800-339-9900

August 14, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Sole Source

REQUESTED ACTION

Authorize the New Hampshire Department of Education, Bureau of Special Education to enter into a Cooperative Project Agreement, on a **sole source** basis, with the Institute on Disability (IOD), University of New Hampshire, Office of Sponsored Research (vendor code 177867) to provide opportunities for individuals with disabilities and their families to develop leadership skills, effective upon Governor and Council approval through June 30, 2017 in an amount not to exceed \$30,000.00. **100% Federal Funds.**

Funds to support this request are anticipated to be available in the following account in FY 2016 upon the availability and continued appropriation of funds in the future operating budget, Special Education- Elem/Sec.:

	<u>FY'16</u>	<u>FY'17</u>
06-56-56-562510-41100000-102-500731 Contracts for Program Services	\$15,000.00	\$15,000.00

EXPLANATION

The New Hampshire Leadership grant with the University of New Hampshire, Office of Sponsored Research is **sole source** because the University of New Hampshire is the organization which has been offering the Leadership series to parents and advocates of individuals with disabilities since 1988, and the Department of Education, Bureau of Special Education has co-funded the project for the past nine (9) years. There are no other similar programs available in the state.

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This grant will provide support to thirty-five participants of the New Hampshire Leadership Series: Promoting Best Practices in Special Education; a series of two day training sessions to parents and advocates of individuals with disabilities. This training will assist them in developing their knowledge base and skills to secure quality services for themselves and/or their family members.

This program consists of a series of two-day trainings that provide:

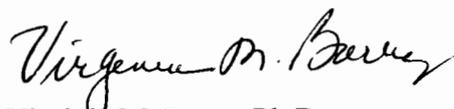
- 1) Ongoing opportunities for participants of the NH Leadership Series to engage in positive productive discussions with State leaders on topics related to parent involvement as a means of improving special education and adult services;
- 2) Participants of the Series with negotiation skills and community organizing strategies as a means of facilitating positive relationships between parents and their local schools, Vocational Rehabilitation, and local and regional adult services systems; and
- 3) Participants with an opportunity to engage in a Special Education Action Group throughout the nine-month-series devoted to the improvement of educational outcomes for students with disabilities. A minimum of two education topics will be available to choose from and vote on as topics for the Action Groups.

The grant funds will be used to increase outreach in, and participation by, rural areas of New Hampshire, to expand the Leadership Series curriculum to address pressing issues such as the need for a quality education for children and youth with disabilities, and to allow participants to attend through financial support for presenters, rooms, meals, childcare, and travel reimbursement.

This Leadership Series has been offered to the citizens of New Hampshire since 1988. Leaders emerging from each series are equipped with a clear vision for their future, knowledge about state-of-the-art supports for individuals with disabilities, and the skills necessary for creating State and local change to achieve their vision, for themselves and for their children. To date, there have been nearly 900 graduates of the Leadership Series.

The Leadership Series will be evaluated by the Department through monthly monitoring of the services provided. In addition, the vendor will submit reports to the Department on its progress in meeting the objectives of this agreement.

Respectfully submitted,



Virginia M. Barry, Ph.D.
Commissioner of Education

COOPERATIVE PROJECT AGREEMENT

between the

STATE OF NEW HAMPSHIRE, **Department of Education**

and the

University of New Hampshire of the UNIVERSITY SYSTEM OF NEW HAMPSHIRE

- A. This Cooperative Project Agreement (hereinafter "Project Agreement") is entered into by the State of New Hampshire, **Department of Education**, (hereinafter "State"), and the University System of New Hampshire, acting through **University of New Hampshire**, (hereinafter "Campus"), for the purpose of undertaking a project of mutual interest. This Cooperative Project shall be carried out under the terms and conditions of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, except as may be modified herein.
- B. This Project Agreement and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve this Project Agreement ("Effective date") and shall end on **6/30/17**. If the provision of services by Campus precedes the Effective date, all services performed by Campus shall be performed at the sole risk of Campus and in the event that this Project Agreement does not become effective, State shall be under no obligation to pay Campus for costs incurred or services performed; however, if this Project Agreement becomes effective, all costs incurred prior to the Effective date that would otherwise be allowable shall be paid under the terms of this Project Agreement.
- C. The work to be performed under the terms of this Project Agreement is described in the proposal identified below and attached to this document as Exhibit A, the content of which is incorporated herein as a part of this Project Agreement.

Project Title: New Hampshire Leadership Series: Promoting Best Practices in Special Education

- D. The Following Individuals are designated as Project Administrators. These Project Administrators shall be responsible for the business aspects of this Project Agreement and all invoices, payments, project amendments and related correspondence shall be directed to the individuals so designated.

State Project Administrator

Name: Santina Thibedeau
Address: Department of Education
101 Pleasant Street
Concord, NH 03301

Phone: 603-271-6693

Campus Project Administrator

Name: Dianne Hall
Address: University of New Hampshire
Sponsored Programs Administration
51 College Rd. Rm 116
Durham, NH 03824

Phone: 603-862-1942

- E. The Following Individuals are designated as Project Directors. These Project Directors shall be responsible for the technical leadership and conduct of the project. All progress reports, completion reports and related correspondence shall be directed to the individuals so designated.

State Project Director

Name: Helene Anzalone
Address: Department of Education
101 Pleasant Street
Concord, NH 03301

Phone: 603-271-3476

Campus Project Director

Name: Mary Schuh
Address: University of New Hampshire
56 Old Suncook Rd.
Concord, NH 03301

Phone: 603-228-2084

F. Total State funds in the amount of \$30,000 have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse Campus for costs exceeding the amount specified in this paragraph.

Check if applicable

Campus will cost-share _____ % of total costs during the term of this Project Agreement.

Federal funds paid to Campus under this Project Agreement are from Grant/Contract/Cooperative Agreement No. **H027A120103-12A** from **U.S. Department of Education, Office of Special Education Programs** under CFDA# **84.027A**. Federal regulations required to be passed through to Campus as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, are attached to this document as Exhibit B, the content of which is incorporated herein as a part of this Project Agreement.

G. Check if applicable

Article(s) _____ of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002 is/are hereby amended to read:

H. State has chosen **not to take** possession of equipment purchased under this Project Agreement.
 State has chosen **to take** possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by Campus in carrying out State's requested disposition will be fully reimbursed by State.

This Project Agreement and the Master Agreement constitute the entire agreement between State and Campus regarding this Cooperative Project, and supersede and replace any previously existing arrangements, oral or written; all changes herein must be made by written amendment and executed for the parties by their authorized officials.

IN WITNESS WHEREOF, the University System of New Hampshire, acting through the **University of New Hampshire** and the State of New Hampshire, **Department of Education** have executed this Project Agreement.

**By An Authorized Official of:
University of New Hampshire**

Name: Louise Griffin

Title: Interim Director, Sponsored Programs Administration

Signature and Date:

Louise Griffin 7/10/15

**By An Authorized Official of: the New
Hampshire Office of the Attorney General**

Name: *Bob Boudreau*

Title: *AG*

Signature and Date:

[Signature]

**By An Authorized Official of:
Department of Education**

Name: Virginia M. Barry, Ph.D.

Title: Commissioner

Signature and Date:

Virginia M. Barry

**By An Authorized Official of: the New
Hampshire Governor & Executive Council**

Name:

Title:

Signature and Date:

EXHIBIT A

- A. Project Title:** New Hampshire Leadership Series: Promoting Best Practices in Special Education
- B. Project Period:** Upon Governor & Council approval through June 30, 2017. FY'16 7/1/15 through 6/30/16 not to exceed \$15,000.00, FY'17 - 7/1/16 through 6/30/17 not to exceed \$15,000.00.
- C. Objectives:** Provide support to thirty-five (35) participants of the NH Leadership Series: Promoting Best Practices in Special Education. Funding to support direct costs associated with the Leadership training: materials, meals, and travel.

Objective 1) Provide ongoing opportunities for participants of the NH Leadership Series to engage in positive productive discussions with State leaders on topics related to parent involvement as a means to improving special education and adult services

Objective 2) Participants of the Series will learn negotiation skills and community organizing strategies as a means to facilitating positive relationships between parents and their local schools, Vocational Rehabilitation, and local and regional adult service systems.

Objective 3) Participants will engage in a Special Education Action Group throughout the nine month series devoted to the improvement of educational outcomes for students with disabilities. A minimum of two education topics will be presented to chose from and vote on as topics for Action Groups.

- D. Scope of Work:** Provide a series of two-day training sessions through June 30, 2017 to parents and self-advocates, allowing them to attend at no cost to themselves.
- E. Deliverables Schedule:** This project will be evaluated by the State through monthly monitoring of the services provided. The Campus will submit monthly progress reports as well as a progress report at the end of the training series.
- F. Budget and Invoicing Instructions:** Campus will submit invoices to State by the 10th of each month. Invoices will be on regular Campus invoice forms based on actual project expenses incurred during the invoicing period, and shall show current and cumulative expenses by major cost categories as shown below. Campus will invoice FYs separately. A progress report will be included with each invoice. Campus will submit a final invoice no later than 75 days after the fiscal year end.

Budget Items	FY16	FY17	Total
1. Salaries & Wages	10,333	10,258	20,591
2. Employee Fringe Benefits	3,557	3,631	7,188
3. Travel	0	0	0
4. Supplies and Services	0	0	0
5. Equipment	0	0	0
6. Facilities & Admin Costs	1,110	1,111	2,221
Subtotals	15,000	15,000	30,000
Total Project Costs			30,000

EXHIBIT B

This Project Agreement is funded under a Grant/Contract/Cooperative Agreement to State from the Federal sponsor specified in Project Agreement article F. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant/Contract/Cooperative Agreement are hereby adopted in full force and effect to the relationship between State and Campus, except that wherever such requirements, regulations, provisions and terms and conditions differ for INSTITUTIONS OF HIGHER EDUCATION, the appropriate requirements should be substituted (e.g., OMB Circulars A-21 and A-110, rather than OMB Circulars A-87 and A-102). References to Contractor or Recipient in the Federal language will be taken to mean Campus; references to the Government or Federal Awarding Agency will be taken to mean Government/Federal Awarding Agency or State or both, as appropriate.

Special Federal provisions are listed here: None or .

University System of New Hampshire
Delegation of Signature Authority
to the University of New Hampshire

I, Catherine A. Provencher, Vice Chancellor for Finance and Treasurer of the University System of New Hampshire (USNH), acting pursuant to the by-laws of USNH as amended by the USNH Board of Trustees on March 8, 2000, do hereby delegate to the following officer of the University of New Hampshire (UNH):

Director of Administration - Research

the authority to execute on behalf of UNH all agreements, contracts, and other legal documents related to the provision of research or consulting services, or other sponsored programs with any of the several agencies of the government of the State of New Hampshire provided that such authority shall be exercised in compliance with applicable USNH and UNH policies, including those related to conflict of interest, insurance, additional pay, and competitive bidding.

The named officer may not re-delegate this authority.

I certify that Louise G. Griffin has been appointed to and now occupies the office of the Director of Administration - Research, UNH, and that her signature below is a true and accurate representation of this official signature as executed for the purposes described herein:


Louise G. Griffin
Director of Administration - Research

This delegation shall take effect immediately and shall remain in effect until revoked.


Catherine A. Provencher
Vice Chancellor for Finance & Treasurer
University System of New Hampshire

Date 5/13/15

cc: General Counsel and Secretary, USNH

New Hampshire Department of Education

Proposal for 2016 – 2018

Institute on Disability

NH Leadership Series:
*Promoting Best
Practices in Special
Education*

Contact info:
Mary Schuh Ph.D.
Associate Director, Institute on Disability
56 Old Suncook Road, Ste.2
Concord, NH 03301

Mary.Schuh@unh.edu
603-228-2084

New Hampshire Consumer and Family Leadership Series
Proposal: NH Department of Education

The UNH Institute on Disability (IOD) was established in 1987 to provide a University-based focus for the improvement of knowledge, policy, and practice related to the economic and social participation of persons with disabilities in New Hampshire. The IOD envisions a future where all persons, including those living with disabilities, are fully engaged members of communities. We envision a future where culturally appropriate supports are available across the lifespan to individuals and families that lead to self-determination and a wholly satisfying quality of life. The IOD advances policies and systems changes, promising practices, education, and research that strengthen communities and ensure full access, equal opportunities, and participation for all persons.

Goals, Objectives, Outcomes

GOAL: Conduct a leadership series for a minimum of 35 parents, family members, and self-advocates over a nine-month period to provide individuals with disabilities and family members with state-of-the-art information and leadership building skills **to effectively collaborate with and impact special education and other organizations dealing with special education at the state and local level** (schools, businesses, human service agencies, and government).

Leaders will graduate from the Series with a clear vision for the future for themselves, their family members, and a plan for achieving that vision. Graduates of the Series will use their combined strength in New Hampshire to change laws, and collaborate with schools and businesses to include individuals with disabilities including students, and educate all segments of their communities about the importance and benefit of welcoming and including every member.

We are requesting \$15,000 for each of two years to support program costs in order to increase efforts of the Leadership program to address the following:

Objective 1) Provide ongoing opportunities for participants of the NH Leadership Series to engage in positive productive discussions with state leaders on topics related to parent involvement as a **means to improving special education** and adult services.

Activity a: NH educational leaders including the Commissioner and State Director of Special Education will participate in the Education Session of the NH Leadership Series and are welcome to attend any session.

Activity b: NH Bureau of Developmental Services including the Bureau Chief and program specialists will participate in the History Session of the NH Leadership Series.

Activity c: NH Special Education Directors will be invited to nominate people to attend the Series and are welcome to attend any session.

Activity d: NH Leadership Series fieldwork assignments will include developing a greater understanding of the role of parents and adults with disabilities as a means to improving special education services and adult services.

Objective 2) Participants of the NH Leadership Series will learn negotiation skills and community organizing strategies as a **means to facilitating positive relationships between parents and their local schools**, Vocational Rehabilitation, and local and regional adult service systems.

Activity a: Negotiation skills and practices will be embedded throughout the NH Leadership Series.

Activity b: A full weekend session will be devoted to the topic of Community Organizing Strategies.

Objective 3) NH Leadership Series participants will engage in a **Special Education Action Group** throughout the nine month series devoted to the improvement of educational outcomes for students with disabilities. A minimum of two education topics will be presented to choose from and vote on as topics for Action Groups.

Activity a: Participants will self-select action group topics during the second session.

Activity b: Participants will conduct relevant research and hold informational meetings related to their action group issue.

Activity c: Participants will organize and conduct a final presentation about their Action Group issue related to the education-related topic they chose to understand and improve upon.

There is no better way for most people to learn and to practice their skills than to have a hands-on project. In the Special Education Action Group the issue will be described, people who are knowledgeable in the area will be contacted, and articles and websites will be given as a place to start the research. An action plan and activity is the expected result. Often the action plans require a mentor and a financial contribution to be effective.

NARRATIVE

The best decision I made in many years was accepting a nomination into the NH Leadership Series. I knew I had a spirit within me to do more, however, I needed a roadmap, I needed a mentor, and ultimately I needed all of the individuals who educated me through this life changing program. I learned the value of working as a team instead of taking on the world by myself.

2014 Leadership Series Graduate

Since 1988, the Institute on Disability has sponsored twenty-five Leadership Series for individuals with disabilities and their family members. Leaders emerge from each Series with a clear vision for the future, knowledge about state-of-the-art supports for individuals with disabilities, and the skills necessary for creating state and local change to achieve their vision. The Leadership Series enhances the ability of people with disabilities and families to

understand and reform education policy, support schools and businesses to include individuals with disabilities, and educate communities about the importance of welcoming and including every member.

The New Hampshire Leadership Series consists of seven, two-day sessions and two half day sessions over a period of nine months. Each session Series' staff and instructors provide participants with state-of-the-art information about issues concerning people with disabilities. Educational leaders in the field, adults with disabilities, parents, and family members present information and facilitate groups during each session. During the Leadership Series, participants receive a wide range of evidence-based information and strategies designed to assist them in setting visions for themselves and their families. It gives participants tools to address barriers to their own leadership goals related to evidence-based educational practices. Respected national and local leaders present these seven challenging and interactive sessions:

- History of the Disability Movement in NH
- Creating a Vision & Leadership Development
- Community Organizing
- Inclusive Education and Evidence-Based Practices
- The Legislative Process and Being a citizen
- Best practices in the inclusion of people with disabilities in post-secondary education, employment, housing options, social connections, and throughout the life span.
- Final presentations by all participants and graduation

We are continuing our ongoing effort to implement the use of technology and the Internet to support learning and better use of materials. We developed an e-binder which all participants can access from home or from any computer. It includes details from directions to the training site, the agenda, required reading, presenter handouts and presentations, to a section entitled "Extras". This section allows participants who want to learn more the access to links and additional information on specific topics. We are also using streaming video from national presenters in fieldwork assignments and to prepare participants for the session to come.

To date, there have been nearly 900 graduates of the Leadership Series. Participants must attend all sessions, complete fieldwork assignments, and work on a final group presentation throughout the Series. Program costs cover the tuition funding for 35 individuals to attend the Series. Tuition funding includes:

- conference space for training and overnight accommodations for the nine sessions;
- materials, childcare, personal care supports, learning supports (sign language interpreters, large print, braille, visual supports, etc.) and travel reimbursement if necessary
- local, state, and national presenters in the field of special education and others;
- support and technical assistance to complete fieldwork assignments between sessions;
- staff and office support;
- ongoing follow up support for participants. In addition to attending the Series, participants receive support through: quarterly e-newsletters; participation on the Leadership list serve and the Leadership Facebook page; an annual Leadership reunion/fundraiser to connect with past graduates while learning of the latest information about policies and practices affecting the lives of people with disabilities and their families; and the opportunity to attend topic-specific Advanced Leadership sessions.

Participants are able to receive nine upper-level credits from Granite State College if they choose to enroll in classes.

These credits include:

- 3 credits in Developing Inclusive Communities
- 3 credits in Advocacy in Public Policy
- 3 credits in Conflict Management

Following is a brief description of each session of the NH Leadership Series:

Session 1: History of the Disability Movement in New Hampshire: This session describes the history of, services for, and perceptions of people with disabilities - the *Roots of Exclusion*. Participants learn of the power and influence of parents in the closing of the Laconia State School - the NH state institution for people with developmental disabilities. Also included in this session is the history of educational supports and services.

Session 2: Creating a Vision: In this session participants hear from people who have thought bigger and "outside of the box" - beyond the traditional services offered -- and created a full life for their son, daughter, and/or themselves. The importance of future planning and self-determination for people with disabilities becomes clear. The goal is to create a vision for the participant or their family member, and to work to define the steps to make that vision a reality. Inclusive educational practices are a key element of their vision. Participants learn how to positively engage education partners to create change.

Session 3: Community Organizing: This session clearly identifies strategies for beginning and sustaining grassroots level organizing. The focus is on building allies and sustaining power in order to create change. Skills such as 1:1 interviews are practiced and polished.

Session 4: Inclusive Education: The benefits and values supporting inclusion and quality education for students with and without disabilities are presented in an interactive, personal, story-focused way. Specific strategies to achieve inclusion and quality education are demonstrated and practiced.

Session 5: A Good Life: Tools and options for a good life as an adult in the community are explored. The principles of choice and control of resources and future planning is discussed by presenters who are using this option. Other topics for the weekend include: the importance of community connections, transportation issues, post-secondary education as a choice for all people, the importance of supported, competitive employment opportunities, state-of-the-art technologies for people with severe disabilities, and home ownership/control as an option and one of the defining characteristics of adult life in our culture. Access to education and lifelong learning is a key feature of this session.

Session 6: The Legislative Process: By the end of this session participants understand how a bill becomes a law at the state and federal levels, have identified critical federal and state education issues, and have met with legislators to discuss issues and concerns.

Session 7: Culmination and Celebration: The grand finale! Each small group provides a presentation of their issue and what action they organized as a group to address the problem. Participants now understand the role of when and how to use the media effectively. A graduation ceremony and celebration end the Series...but this is only the beginning of the personal, local, and statewide changes that will be brought about by the graduates of this 7-month event.

New Hampshire Leadership Series graduates have affected change at many different levels, both public and private, throughout the state of New Hampshire.

At the State level Leadership graduates have inspired legislation.
For example:

- Family support bill in 1989
 - Waiting list bill in 1989
 - In-home Support bill in 2000
 - Waiting list bill in 2001
 - Bicycle Helmet bill in 2005
 - Autism Registry bill in 2006
 - Statewide Autism Oversight Commission bill in 2008
 - Full funding of the Wait list for people with developmental disabilities (2009)
 - Connor's Law (2010)
 - SB396 -- relative to child restraint practices (2014)
-
- Following passage of the family support legislation, 80% of parents who serve on local family support councils are Leadership graduates and many others have organized educational parent groups around the state.
 - Currently at least 20 Leadership graduates have been elected to local school boards statewide. Many others serve on boards of directors of local and statewide organizations, including SAC at the Department of Education The Developmental Disabilities Council, the Disabilities Rights Center, Area Agency Boards of Directors, the IOD Consumer Advisory Council, Partners in Health Area Councils, etc.
 - At least six Leadership graduates were elected to the New Hampshire House of Representatives and one became a three-term state senator who is now the Governor of NH.
 - In 2014 more than half of the attendees of the Parent Information Center's Volunteer Advocate Courses were Leadership grads.
 - *Including Samuel* and *Who Cares About Kelsey* were both filmed and produced by NH Leadership graduate, Dan Habib.
 - One 2013 graduate is now one of the parent leaders for the Merrimack Special Ed Parent Support Group

There are members of at least 2 Action Groups from 2014 who continue to meet and create educational change almost a year after graduating from Leadership.

- One group made a commitment to go into schools and developed a program that encourages schools and family members to see the benefit of including social/friendship goals in the IEP. They created their presentation and have delivered the message to at least two more schools since Leadership and have more schools lined up who want to work together on this goal.
- A second Action Group worked to support the seclusion & restraint bill, kept their class and everyone on the Leadership list serve updated, and followed

it through the legislative process until it passed.

- One of the action groups from the 2013 class teamed up with the Developmental Disabilities Council on an anti-bullying initiative. The group members wrote and presented a proposal to schools to collaborate in this initiative. Several schools volunteered to participate. Other schools showed interest and expected to form student leadership teams that will envision new ideas to eradicate bullying in their schools and communities.

Since its inception in 1988, the New Hampshire Leadership Series has trained nearly 900 people to become innovative leaders in their communities for individuals with disabilities. As evidenced by the map (See Attachment), we have endeavored to ensure that these new leaders are placed throughout the state. In using this information to plan our future activities, we hope to place more leaders in the areas we have not, or have only minimally touched on.

The need addressed by this program is the need to enhance the educational, economic, and social participation of individuals with disabilities in their communities.

Sixty nine percent of working age Americans with disabilities do not work. People with disabilities are three times as likely to live in poverty as people without disabilities. More than one out of five people with disabilities fail to complete high school.

With nearly 900 graduates to date, the NH Leadership Series develops leaders who influence state politics, are elected to local and state office, start or strengthen nonprofit organizations, and lead their communities to become places that embrace the inclusion of all persons.

COLLABORATORS AND PARTNERS

The 2015-2017 Leadership Series has secured and/or is seeking funding from the following sources: The NH Department of Education, the Bureau of Developmental Services, NH Council on Developmental Disabilities, NH Charitable Foundation, MCH/LEND Project, 10 Area Agencies, NH Family Support Councils, Annie Forts Up Fund, CYCC, NH Statewide Training Collaborative, the Bean Foundation, Community Support Network, Inc., The Finlay Foundation, NH Partners in Health, United Way, Barnard Foundation, and individual donors.

Sustainability Plan

Due to state fiscal crisis and current and projected budget cuts from longstanding state partners, the Leadership program continues to work on the important goal of financial sustainability through diversified funding. We believe that by attracting resources from a broader group of organizations, individuals, foundations, and corporations (beyond traditional state funding) we will in fact be better able to achieve the vision of strengthening communities to ensure full access, equal opportunities, and participation for all citizens.

Twelve years ago an account was opened at the Foundation Office at UNH specifically for the Leadership Series. Alumni are asked to donate to the fund at least annually.

A Corporate Sponsorship Package has been developed and sent to many NH businesses. We want to bring attention to the Series and allow the business community to recognize the benefits of their sponsorship to their customers. This effort will continue to expand annually.

Graduates of the Series who meet monthly to plan fundraising strategies and events have established the "Friends of Leadership" Committee. They assist with planning and implementing an annual Fundraising Gala each April and are currently working on the 2nd Annual Leadership Golf Tournament to be held in September, 2015.

Documentation of Results

NH Leadership Series Evaluation

Leadership Series organizers take seriously the responsibility of monitoring the overall success of the program. The ability of the Series to meet the needs experienced by people with disabilities and their families, the overall quality of the Leadership Series experience, and outcomes experienced by participants are all variables included in the Series evaluation. Following is an example of ongoing annual analyses which use quantitative and qualitative methods as well as highlights from the evaluation process: participant applications, session evaluation forms, graduates' fieldwork assignments, issue groups, and pre-, Post- and 9 Month Follow Up, information shared on the Leadership list serve, and a semi-annual request for updates from Surveys.

During the application process, participants have multiple opportunities to talk about their life experiences, backgrounds, and perspectives on participation in, or barriers to, effective leadership. We use this information to determine who best would benefit from the program and to help guide our approach for the individual sessions. Each session of Leadership ends with a comprehensive evaluation that gives participants the ability to express what they learned, what they need more information about, and how they will use the information. This information has been critical in our ability to provide programming which best meets the needs of our participants.

The Leadership list serve and Facebook page are used as a means of sharing and/or searching for information. Updates, copies of letters to the editor, stories of family/personal successes, etc. are shared on a daily basis via the list serve. Requests for educational updates are sent to the Leadership list serve periodically. The information we receive is shared in the semi-annual Leadership Newsletters to keep people informed of what their fellow graduates are doing.

Fieldwork assignments are based on the topic of each session. An expectation for each session is that the participant will complete the assignment through research, interviews, attending meetings, writing letters, etc. As a result of these assignments, past participants have initiated their own educational support groups, relationships with legislators, and have successfully run for public office, including school boards. Participants in small groups select an issue to work on for at least 6 months of the Series. A group presentation from each is the final project of the Series. The expectation is that they will identify the issue, divide the research, share their findings, make a plan for an action to address their issue, and give a 30-minute presentation at the last session. One example concerns the development of a project focused on accessible playgrounds. This project included specifications on what makes for an

accessible playground, personal examples and photographs, and success stories. In order to share this information across a wide variety of audiences, group members put all of the collected information on a CD. When we are consulted by schools or community programs about accessible playgrounds we send the products of this action group.

More information about the NH Leadership Series, including a link to the NH Leadership Series video, Action Groups and semi-annual newsletters can be found on our website: www.nhleadership.org

Budget Items	State Funding	Cost Sharing (if required)	Total
1. Salaries & Wages	20,591	0	20,591
2. Employee Fringe Benefits	7,188	0	7,188
3. Travel	0	0	0
4. Supplies and Services	0	0	0
5. Equipment	0	0	0
6. Facilities & Admin Costs	2,221	0	2,221
Subtotals	30,000	0	30,000
Total Project Costs:		30,000	

Budget Justification

1. Salaries and Wages:

Salaries and Wages for Ann Dillon and Deb Genter in the amount of \$20,591 are requested and detailed in the justification below. Hourly rates are provided for convenience and are not auditable. UNH bases salary on percentage of effort.

2. Fringe Benefits:

The Employee Benefit Rates are based on UNH's most current Rate Agreement with the U. S. Department of Health and Human Services, as required under OMB Circular A-21. A copy of the Rate Agreement is provided annually to the NH Department of Administrative Services. The full Employee Benefits rate applies to salaries and wages,

except for hourly and college work study wages, graduate student salaries, and faculty summer salaries. The partial rate applies to non-student hourly wages, FICA-eligible graduate student pay, faculty summer salaries, and other exceptions to faculty and staff contract pay. The post-doctoral research rate applies to all postdoctoral staff.

3. **Travel:** \$0

4. **Supplies & Services:** \$0

5. **Equipment:** \$0

6. **Facilities and Administrative Costs:** The Facilities and Administrative Cost Rate is based on UNH's most current Rate Agreement with the U. S. Department of Health and Human Services, as required under OMB Circular A-21, unless capped by the State of New Hampshire or Federal Sponsor. A copy of the Rate Agreement is provided to the NH Department of Administrative Services when rates change.

FY 16

<i>Who: Ann Dillon</i>					
Session	Topic	# of Hours	Rate	Total	Activity Description
One	Meet and Greet <ul style="list-style-type: none"> Parents of students with disabilities from around NH meet and prepare for the Series 	8	\$34.58	\$276.64	Ann will facilitate introductions related to geographic location, child's age, hopes for the Series and special education
Two	History of the Disability Movement in NH <ul style="list-style-type: none"> Including special education supports and services 	30	\$34.58	\$1,037.4	Ann will organize and conduct ppt and panel presentations and discussion, parents of students learn first-hand about the history of special education in NH and how it is changing
Three	Creating a Vision for the Education of Students with Disabilities in NH <ul style="list-style-type: none"> Identification of action group focused on special education 	30	\$34.58	\$1,037.4	Ann will facilitate the group to view special education videos, read materials, and learn about educational visioning and will instruct the group to create a vision for their family.
Four	Community Organizing and Special Education <ul style="list-style-type: none"> 1:1 meetings to develop self-interest related to special education Strategies for effective negotiation 	30	\$34.58	\$1,037.4	Ann will introduce the group to theories of community organizing for the purpose of promoting inclusive education
Five	Inclusive Education <ul style="list-style-type: none"> Supports and strategies to achieve inclusive classrooms 	75	\$34.58	\$2,593.5	Ann will lead small group activities and large group lectures to learn about the supports and strategies to create inclusive schools.

	<ul style="list-style-type: none"> Developing IEPs to support full participation 				
Six	A Good Life <ul style="list-style-type: none"> The role of related service providers, paraprofessionals, assistive technology in the support of inclusive schools will be presented 	30	\$34.58	\$1,037.4	In a cracker-barrel style, participants will learn best practices to support schools to educate all students from leaders in the field of education and rehabilitation
Seven	Special Education Action Group Activity	8	\$34.58	\$276.64	Ann will facilitate the groups to come together and move forward on their special education action group activity to create positive change in the area of special education.
Eight	The Legislative Process <ul style="list-style-type: none"> IDEA, 504 and current special education will be addressed 	30	\$34.58	\$1,037.4	Ann will facilitate the group's interactions with NH legislators connected to special education legislation
Nine	Culmination and Celebration <ul style="list-style-type: none"> Special Education Action Group 	28	\$34.58	\$968.24	Ann will facilitate final presentations of action groups and distribute diplomas to participants during the graduation ceremony
	Total	269	\$34.58	\$9,302.02	

Who: Deb Genthner

Session	Topic	# of Hours	Rate	Total	Activity Description
One	Meet and Greet <ul style="list-style-type: none"> Parents of students with disabilities from around NH meet and prepare for the Series 	2.5	\$20	\$50.00	Deb will prepare nametags, send directions, and order upload special education materials to the ebinder
Two	History of the Disability Movement in NH <ul style="list-style-type: none"> Including special education supports and services 	4	\$20	\$80.00	Deb will work with former recipients of special education supports and services to tell their stories.
Three	Creating a Vision for the Education of Students with Disabilities in NH <ul style="list-style-type: none"> Identification of action group focused on special education 	4	\$20	\$80.00	Deb will provide the group with MAPS planning materials and support groups to create a map that includes their vision for special education supports and service
Four	Community Organizing and Special Education <ul style="list-style-type: none"> 1:1 meetings to develop self-interest related to special education Strategies for effective negotiation 	5	\$20	\$100.00	Deb will provide role modeling for 1:1 meetings and effective negotiation for special education supports and services
Five	Inclusive Education <ul style="list-style-type: none"> Supports and strategies to achieve inclusive classrooms Developing IEPs to support full participation 	20	\$20	\$400.00	Deb will organize all materials and presentations related to special education supports and services
Six	A Good Life <ul style="list-style-type: none"> The role of related service 	4.5	\$20	\$90.00	Deb will ensure that the topics of assistive technology in special education

	providers, paraprofessionals, assistive technology in the support of inclusive schools will be presented				and the roles of related services are adequately covered through the ebinder library of materials
Seven	Special Education Action Group Activity	2.5	\$20	\$50.00	Deb will gather and prepare all materials related to special education action groups
Eight	The Legislative Process <ul style="list-style-type: none"> IDEA, 504 and current special education will be addressed 	4.5	\$20	\$90.00	Deb will ensure that legislators representing special education legislation are well supported during this session and appropriate materials are available for all participants.
Nine	Culmination and Celebration <ul style="list-style-type: none"> Special Education Action Group 	4.5	\$20	\$90.00	Deb will prepare all materials for this session and ensure that the Series is appropriately evaluated for the purpose of providing a final report.
	Total	51.5	\$20	\$1,030.00	

FY 17

<i>Who: Ann Dillon</i>					
Session	Topic	# of Hours	Rate	Total	Activity Description
One	Meet and Greet <ul style="list-style-type: none"> Parents of students with disabilities from around NH meet and prepare for the Series 	8	\$35.62	\$284.96	Ann will facilitate introductions related to geographic location, child's age, hopes for the Series and special education
Two	History of the Disability Movement in NH <ul style="list-style-type: none"> Including special education supports and services 	30	\$35.62	\$1,068.6	Ann will organize and conduct ppt and panel presentations and discussion, parents of students learn first-hand about the history of special education in NH and how it is changing
Three	Creating a Vision for the Education of Students with Disabilities in NH <ul style="list-style-type: none"> Identification of action group focused on special education 	30	\$35.62	\$1,068.6	Ann will facilitate the group to view special education videos, read materials, and learn about educational visioning and will instruct the group to create a vision for their family.
Four	Community Organizing and Special Education <ul style="list-style-type: none"> 1:1 meetings to develop self-interest related to special education Strategies for effective negotiation 	30	\$35.62	\$1,068.6	Ann will introduce the group to theories of community organizing for the purpose of promoting inclusive education
Five	Inclusive Education <ul style="list-style-type: none"> Supports and strategies to achieve inclusive classrooms Developing IEPs to support full participation 	75	\$35.62	\$2,671.5	Ann will lead small group activities and large group lectures to learn about the supports and strategies to create inclusive schools.
Six	A Good Life <ul style="list-style-type: none"> The role of related service providers, paraprofessionals, assistive technology in the support of inclusive 	30	\$35.62	\$1,068.6	In a cracker-barrel style, participants will learn best practices to support schools to educate all students from leaders in the field of education and rehabilitation

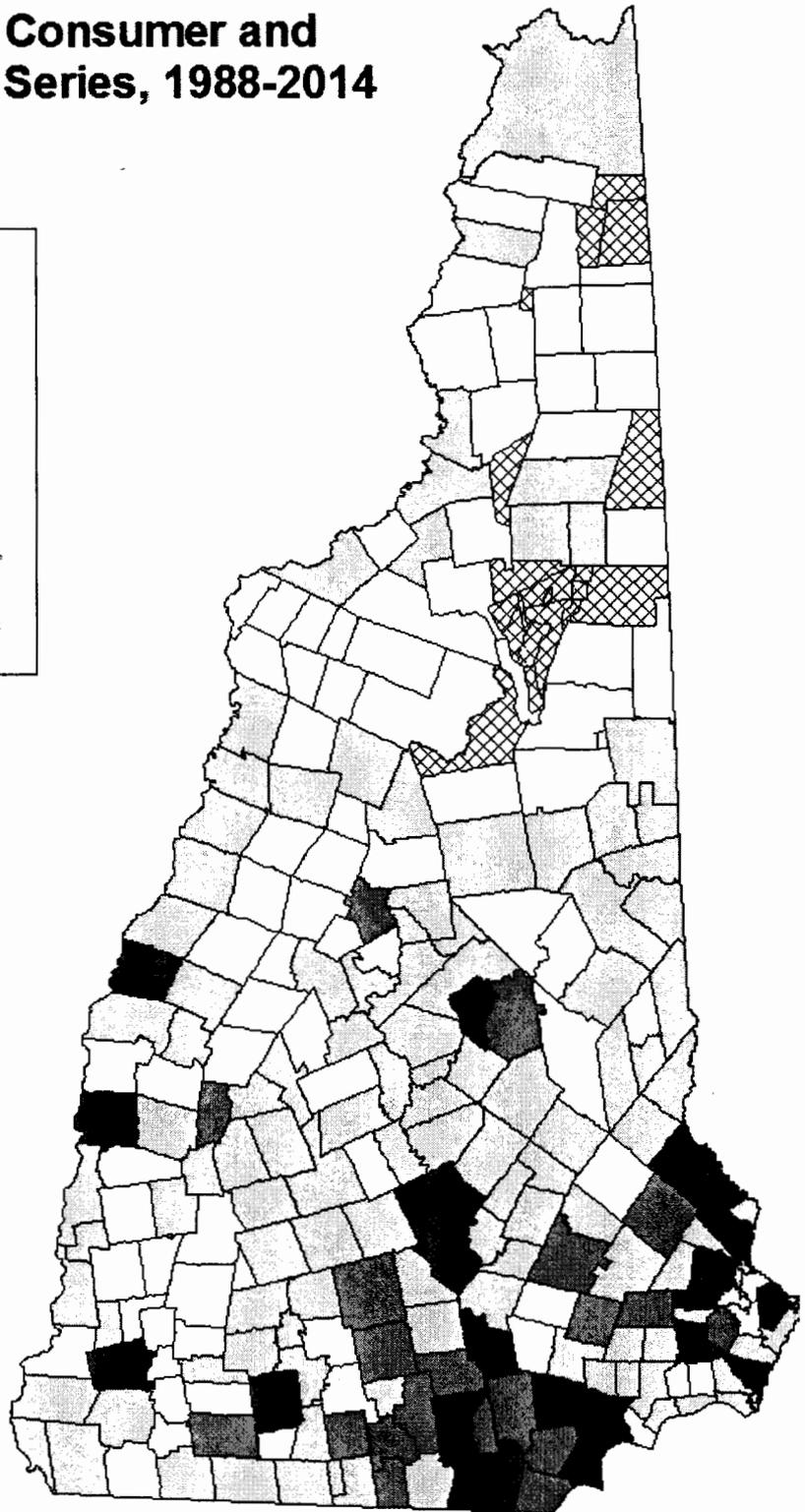
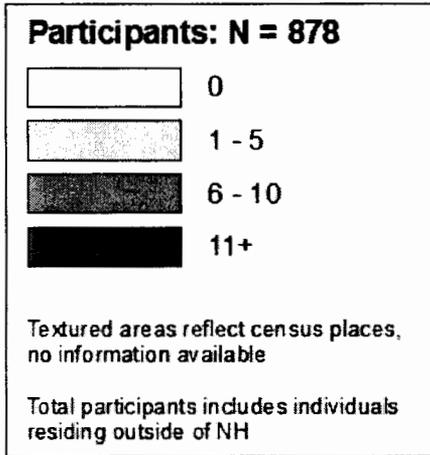
	schools will be presented				
Seven	Special Education Action Group Activity	8	\$35.62	\$284.96	Ann will facilitate the groups to come together and move forward on their special education action group activity to create positive change in the area of special education.
Eight	The Legislative Process <ul style="list-style-type: none"> IDEA, 504 and current special education will be addressed 	30	\$35.62	\$1,068.6	Ann will facilitate the group's interactions with NH legislators connected to special education legislation
Nine	Culmination and Celebration <ul style="list-style-type: none"> Special Education Action Group 	28	\$35.62	997.36	Ann will facilitate final presentations of action groups and distribute diplomas to participants during the graduation ceremony
	Total	269	\$35.62	\$9,581.78	

Who: Deb Genthner

Session	Topic	# of Hours	Rate	Total	Activity Description
One	Meet and Greet <ul style="list-style-type: none"> Parents of students with disabilities from around NH meet and prepare for the Series 	1.5	\$20.48	\$30.72	Deb will prepare nametags, send directions, and order upload special education materials to the ebinder
Two	History of the Disability Movement in NH <ul style="list-style-type: none"> Including special education supports and services 	2	\$20.48	\$40.96	Deb will work with former recipients of special education supports and services to tell their stories.
Three	Creating a Vision for the Education of Students with Disabilities in NH <ul style="list-style-type: none"> Identification of action group focused on special education 	2	\$20.48	\$40.96	Deb will provide the group with MAPS planning materials and support groups to create a map that includes their vision for special education supports and service
Four	Community Organizing and Special Education <ul style="list-style-type: none"> 1:1 meetings to develop self-interest related to special education Strategies for effective negotiation 	1.5	\$20.48	\$30.72	Deb will provide role modeling for 1:1 meetings and effective negotiation for special education supports and services
Five	Inclusive Education <ul style="list-style-type: none"> Supports and strategies to achieve inclusive classrooms Developing IEPs to support full participation 	18	\$20.48	\$368.64	Deb will organize all materials and presentations related to special education supports and services
Six	A Good Life <ul style="list-style-type: none"> The role of related service providers, paraprofessionals, assistive technology in the support of inclusive schools will be presented 	2	\$20.48	\$40.96	Deb will ensure that the topics of assistive technology in special education and the roles of related services are adequately covered through the ebinder library of materials
Seven	Special Education Action Group Activity	1	\$20.48	\$20.48	Deb will gather and prepare all materials related to special education action groups
Eight	The Legislative Process	3	\$20.48	\$61.44	Deb will ensure that legislators representing special education

	<ul style="list-style-type: none"> IDEA, 504 and current special education will be addressed 				legislation are well supported during this session and appropriate materials are available for all participants.
Nine	Culmination and Celebration <ul style="list-style-type: none"> Special Education Action Group 	2	\$20.48	\$40.96	Deb will prepare all materials for this session and ensure that the Series is appropriately evaluated for the purpose of providing a final report.
	Total	33	\$20.48	\$675.84	

New Hampshire Consumer and Family Leadership Series, 1988-2014



Leadership Project Enrollment as of 2/9/2015
Institute on Disability, UNH
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