

STATE OF NEW HAMPSHIRE  
BOARD OF PHARMACY

121 South Fruit Street  
Concord, NH 03301-2412



September 1, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

The Board of Pharmacy requests to place this item on the Consent Calendar.

- 1) Authorize Robert Elder, Compliance Investigator of the New Hampshire Board of Pharmacy to attend the National Association of Board of Pharmacy Sterile Compounding Inspection Training to be held October 6 through October 7, 2015 in Northbrook IL, effective upon Governor and Council approval.
- 2) Further authorize him, pursuant to RSA 4:8, and Administrative Rule 311.10, to accept complimentary scholarship including admission to the scheduled forum conference and travel, accommodations not to exceed \$ 1,500.

**EXPLANATION**

The National Association of Boards of Pharmacy, (NABP) is an impartial professional organization that supports the state boards of pharmacy in creating and enforcing uniform regulations to protect public health. NABP is hosting a two day training seminar for board investigators on sterile compounding. Experts in the field will train on sterile inspection techniques, acceptable primary and secondary engineering controls, quality assurance, technician training and documentation.

Robert Elder, Compliance Investigator for the Board of Pharmacy in New Hampshire, would directly benefit through this education opportunity since this a critical area of pharmacy, a core competency for his position. The conference forum is specifically geared to support State Pharmacy board investigators and ultimately benefit the patients of New Hampshire.

Expenses for the event include:

Admission: Complimentary upon receipt of personal payment  
Hotel: Complimentary upon receipt of personal payment  
Airline Travel: Complimentary upon receipt of personal payment  
Auto Mileage: Complimentary upon receipt of personal payment

The Board of Pharmacy respectfully asks for approval of this request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M. Dupuis', written in a cursive style.

Michael R. Dupuis, R.Ph., M.H.A.  
Executive Director

## Clifford, Margaret

---

**From:** Elder, Robert  
**Sent:** Friday, August 28, 2015 11:36 AM  
**To:** Clifford, Margaret  
**Subject:** FW: Sterile Compounding Inspection Training - October 6-7, 2015 #3560  
**Attachments:** SCIT Attendance and Hotel Reservation.pdf; Sterile Compounding Inspection Training Travel Information.pdf; NABP Expense Report 2015.xls

---

**From:** NABPMeetings [<mailto:NABPMeetings@nabp.net>]

**Sent:** Thursday, August 27, 2015 2:31 PM

**To:** 'christine.acosta@dca.ca.gov'; 'katie.busroe@ky.gov'; 'daniel.carpenter@ct.gov'; 'gary.cheloha@nebraska.gov'; 'colleen.collins@massmail.state.ma.us'; 'rxmala@earthlink.net'; 'joed@pharmacy.nv.gov'; Elder, Robert; 'cfarley@utah.gov'; 'tina.feaster@wisconsin.gov'; [tom.glenski@pr.mo.gov](mailto:tom.glenski@pr.mo.gov); 'lisa.d.hedrick@wv.gov'; 'lisa.hunt@wyo.gov'; 'reyne.kenton@pharmacy.ks.gov'; 'kristen.kimoto@dcca.hawaii.gov'; 'Cheranne.McCracken@state.nm.us'; 'Brenda.McCrary@arkansas.gov'; 'michelle.mccreary@state.de.us'; 'Andrea.Miller@tn.gov'; 'aarti.parikh@illinois.gov'; 'NPatten@nlpb.ca'; 'cathy.purvis@nbpharmacists.ca'; 'rubinaccio@dca.lps.state.nj.us'; 'sseal@mbp.state.ms.us'; 'daniel.vincent@sec.state.vt.us'; 'lweisner@ncop.org'

**Cc:** Lewalski, Eileen; Bolin, Joshua; Stryczek, Sharon

**Subject:** Re: Sterile Compounding Inspection Training - October 6-7, 2015 #3560

### Sterile Compounding Inspection Training

NABP is looking forward to your participation in the Sterile Compounding Inspection Training (SCIT) for our member boards' compliance officers. Attached are the following documents that will assist you as you plan to attend the training:

- Attendance and Hotel Reservation Form – please return by **September 23, 2015**
- Hilton Northbrook Hotel and Travel Information
- NABP Expense Report Form

Participants must pre-pay for all travel expenses. Please use the policy and guidelines delineated on the second tab of the NABP expense report. Expenses must be itemized and documented with **original receipts** for reimbursement. Please note that **eligible expenses will be reimbursed up to \$1,500 for one compliance officer per state.**

Approximately one week prior to the training, we will send you information regarding ground transportation to/from the airport. We will make your arrangements based on your flight arrival and departure itinerary.

Michelle Holmquist  
Meeting Services Coordinator  
National Association of Boards of Pharmacy  
1600 Feehanville Drive | Mount Prospect, IL 60056  
847-391-4550



**A Roadmap for Determining a Sterile Compounding State of Control**

A National Program of Sterile Compounding Inspector Training

Sponsored by the National Associations of Board of Pharmacy

Kate Douglass and Eric Kastango

October 2015

**Day 1: Tuesday October 6, 2015**

<i>Schedule</i>	<i>Content</i>
8:30 – 8:45 am	<i>Welcome, Introductions, Announcements and Program Overview</i>
8:45 – 9:45 am	Overview of USP Chapter <797> for Inspectors
9:45 – 10:45 am	Risk Level Determination and Assignment of Beyond-Use Dates
10:45 – 11:00 am	Break
11:00 am – 1:00 pm	Facility Metrics: <ul style="list-style-type: none"> <li>• Primary and Secondary Engineering Control Requirements</li> <li>• Cleaning and Disinfection of Controlled Environments</li> </ul> Evidence of Compliance: Certification reports, Viable Air Sampling and Particle Counts Results, Pressure Differential/Velocity Monitoring, Cleaning Logs, Temperature logs
1:00 – 1:45pm	<i>Lunch</i>
1:45 – 3:45 pm	Personnel Metrics: <ul style="list-style-type: none"> <li>• Conduct of Compounding Personnel in Controlled Environments</li> <li>• Aseptic Technique</li> <li>• Hand Hygiene and Garbing</li> </ul> Evidence of Compliance: Observation of Compounding and Documentation of Training, Testing, Competency Verification, Gloved Fingertip Sampling, Surface Sampling and Media Fill Testing
3:45 – 4:00 pm	<i>Break</i>
4:00 – 5:00 pm	National USP <797> Compliance: A Look Back Over 5 Years

**Day 2: Wednesday, October 7, 2015**

<i>Schedule</i>	<i>Content</i>
8:30 – 10:30 am	Sterilization and Quality Assurance Procedures
10:30 – 10:45 am	<i>Break</i>
10:45 – 11:45 am	A Deeper Dive: Hand Hygiene and Garbing and Aseptic Technique
11:45 am – 12:30 pm	<i>Lunch</i>
12:30 – 2:00 pm	Inspecting for Hazardous Drug Compliance
2:00 – 3:00 pm	Conduct of Inspections including “What’s wrong with this?”
3:00 – 4:00 pm	Question and Answer Session

Each person attending this class must complete *at least* the Fundamentals Course in the CriticalPoint web-based lessons PRIOR to the class in order to maximize the effectiveness of the onsite training program. Throughout the sessions, there will be opportunities for the learners to participate using an audience response system. Index cards will also be provided so that questions may be submitted throughout the sessions that will be answered during the Q & A session.