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STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
DIVISION OF CAREER TECHNOLOGY AND ADULT LEARNING
BUREAU OF CAREER DEVELOPMENT
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August 13, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to MOP 1103-(G) Travel Reimbursement Policy, authorize the Department of Education to advance \$855.46 in cash to Jennifer Kiley, Education Consultant, to cover anticipated expenses while traveling to New Orleans, Louisiana to attend the ACTE CareerTech Vision 2015 Conference. This conference will be held at the Hilton New Orleans Riverside in New Orleans, Louisiana from November 19, 2015 through November 22, 2015. **100% Federal Funds.**

Funds are available in an account titled Vocational Education-Federal, as follows:

06-56-56-565010-60320000-080	Out-of-State Travel	\$855.46
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EXPLANATION

The Association for Career and Technical Education (ACTE) will sponsor the CareerTech Vision 2015 Conference from November 19, 2015 to November 22, 2015 in New Orleans, Louisiana. The conference will focus on bringing career and technical education professionals from around the country together to share resources and innovations. This conference is an important resource for the Bureau of Career Development staff to remain current on changes in Federal legislation, as well as policies, practices, and initiatives in career and technical education.

The individual traveling, Jennifer Kiley, Education Consultant in the Bureau of Career Development, will participate interactively throughout the four days of the event to gain a more thorough understanding of the different aspects of career and technical education, to become informed as to any changes in Federal legislation, as well as learn about any new resources, initiatives or innovations in the field.

No state-issued credit card is available to support the anticipated expenses for this travel, and direct payment by the individual traveling will cause undue financial hardship.

Respectfully submitted,

Virginia M. Barry
Virginia M. Barry, Ph.D.
Commissioner of Education

REQUEST FOR AUTHORIZATION FOR OUT-OF-STATE TRAVEL

Date: 7/30/15

TO THE HONORABLE GOVERNOR & COUNCIL:

The Department of Education requests permission for 1 employees or their designees to travel to New Orleans, Louisiana for 4 days of out-of-state travel status from Nov 19, 2015 to Nov 22, 2015.

Conference/Workshop/Seminar Title

Southern Region Education Board's 2015 Networking and Summer Conference

Purpose of Travel

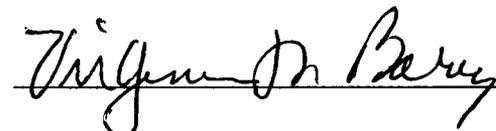
To attend the Association for Career and Technical Education's (ACTE) CareerTech Vision 2015 Conference on 11/19/15 through 11/22/15 in New Orleans, Louisiana. The focus of this conference is on bringing together career and technical education professionals from around the country to share resources & innovations in the field, to keep current on changes to Federal legislation, and to discuss new practices and initiative in career and technical education.

Attendees and their Titles

- | | |
|---|----|
| 1. Jennifer Kiley, Education Consultant | 5. |
| 2. | 6. |
| 3. | 7. |
| 4. | 8. |

Fiscal Information - Summary

<u>Objt</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
0710	Common Carriers	\$ 50.00	Appropriation of Out-of-State Travel	\$ 11,891.99
0711	Per Diem in Lieu	\$	Amount Expended to date	\$ 780.32
0712	Meals	\$ 190.00	Available Balance	\$ 11,111.67
0713	Hotel	\$ 609.81	Amount requested this authorization	\$ 855.46
0714	Mileage	\$ 5.65	Estimated Balance Available	\$ 10,256.21
0715	Operation State Car	\$		
0717	Miscellaneous	\$	Appropriation Code	<u>10 - 056 - 6032 - 080</u>
0719	Registration Fees	\$	Source of Funds	<u>100% Federal</u>
		\$		

Authorized Signature 

Thursday, November 19

- **Region Policy Meetings**
8:30 a.m.-11:00 a.m.
- **State Leadership Training Program**
9:00 a.m.-12:00 p.m.
- **Division Policy Meetings**
11:00 a.m.-12:00 p.m.
- **VISION Companion Events**
 - ACTER Sessions (all day)
 - NAAE Convention (runs through November 22)
 - NCCER's Construction Career Pathways Conference
7:00 a.m.-4:00 p.m.
- **VISION Workshops**
 - Building Strong and Sustainable Business Partnerships
8:00 a.m.-12:00 p.m.
 - How to Enroll, Retain, and Graduate More of the Right Millennials — Now!
8:00 a.m.-12:00 p.m.
 - Turning a Strong CTE Program of Study into a Career Academy Using the National Standards of Practice
8:00 a.m.-12:00 p.m.
 - U.S. Army's Leaders Building Leaders: A Workshop on Leadership Development
8:00 a.m.-12:00 p.m.
 - Teaching for Success
8:30 a.m.-11:30 a.m.
 - Grants: Write It, Sell It, Get It!
1:00 p.m.-3:00 p.m.
 - Building In-Demand Secondary Business Administration Programs
1:00 p.m.-4:00 p.m.
 - Connecting Secondary and Postsecondary Business Administration Programs
8:00 a.m.-12:00 p.m.
 - Career Pathways Overview
1:00 p.m.-4:00 p.m.
 - Looking for a Solution to Help You and Your Students Manage Classroom Projects Better?
1:00 p.m.-4:00 p.m.
- **Vision Tour**
Area Community/Technical School
- **Career Pavilion**
12:00 p.m.-5:00 p.m.
- **Regions I, II, IV and V Business Meetings**
1:00 p.m.-2:30 p.m.
- **Division Business Meetings**
2:30 p.m.-4:00 p.m.
- **Town Hall Meeting**
4:00 p.m.-5:00 p.m.
- **ACTE Awards Banquet**

Friday, November 20

- **First-time Attendee Orientation**
7:00 a.m.-8:00 a.m.
- **Career Pavilion**
7:30 a.m.-8:30 a.m.
- **Opening General Session**
Adam Braun, Pencils of Promise
8:30 a.m.-10:00 a.m.
- **CareerTech Expo**
10:00 a.m.-5:30 p.m.
(10:00 a.m.-11:00 a.m. dedicated Expo time)
- **ACTE Assembly of Delegates**
10:30 a.m.-12:00 p.m.
- **Concurrent Sessions**
11:00 a.m.-12:00 p.m.
- **CareerTech Expo Exhibitor Workshops**
11:00 a.m.-4:00 p.m.
- **Concurrent Sessions**
12:15 p.m.-1:15 p.m.
- **CareerTech Expo***
1:15 p.m.-2:15 p.m.
(dedicated Expo time)
- *Affordable lunch options available in Expo
- **Division Business Meetings**
1:15 p.m.-2:15 p.m.
- **Concurrent Sessions**
2:15 p.m.-3:15 p.m.
- **Concurrent Sessions**
3:30 p.m.-4:30 p.m.
- **CareerTech Expo - Networking Hour**
4:30 p.m.-5:30 p.m.

Saturday, November 21

- **General Session: VISION Talks**
 - Tara Berescik,
New York Agricultural
Sciences Teacher
 - Kid Chef Eliana
 - Alfred Solis, (formerly) Buck
Institute for Education
 - Jason Wetzler, Oklahoma State
University Student
8:00 a.m.-9:30 a.m.
- **CareerTech Expo**
9:30 a.m.-3:00 p.m.
- **Concurrent Sessions**
9:45 a.m.-10:45 a.m.
- **Region III Business Meeting**
9:45 a.m.-10:45 a.m.
- **Concurrent Sessions**
11:00 a.m.-12:00 p.m.
- **CareerTech Expo
Exhibitor Workshops**
11:00 a.m.-3:00 p.m.
- **Concurrent Sessions**
12:15 p.m.-1:15 p.m.
- **CareerTech Expo***
1:15 p.m.-2:15 p.m.
(dedicated Expo time)
- *Affordable lunch options available in Expo
- **Concurrent Sessions**
2:30 p.m.-3:30 p.m.
- **Concurrent Sessions**
3:45 p.m.-4:45 p.m.
- **Division Business Meetings**
5:00 p.m.-6:00 p.m.

Sunday, November 22

- **State Association Leadership
Breakfast**
8:00 a.m.-9:00 a.m.
- **Concurrent Sessions**
9:15 a.m.-10:15 a.m.
- **Closing General Session**
**Dan Meyer, Digital Mathematics
Curriculum Consultant**
10:30 a.m.-12:00 p.m.

2015 SCHEDULE AT-A-GLANCE

ACTE's CareerTech



Ernest N. Morial Convention Center
New Orleans

Visit

www.careertechvision.com/attendees.cfm

for agenda updates and additions

Phone: 800-826-9972 Fax: 703-683-7424

www.acteonline.org

Connecting Education and Careers

