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**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION OF COMMUNITY BASED CARE SERVICES**

*BUREAU OF DEVELOPMENTAL SERVICES*

Nicholas A. Toumpas  
 Commissioner

Diane Langley  
 Director

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February 18, 2015

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 State House  
 Concord, NH 03301

**REQUESTED ACTION**

- 1) Authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Developmental Services, Special Medical Services to hold a conference, "Children & Families Collaboration 2015" for Department staff and contractors who serve children and families with various special health care needs and complex conditions, on April 16, 2015 at the Executive Court Inn and Conference Center in Manchester, New Hampshire, for a total conference cost not to exceed \$9,512, effective upon Governor and Executive Council approval through June 30, 2015. Funds are available in the account below. 100% Federal Funds.
- 2) Subject to the approval of Requested Action #1, authorize an advance payment of \$2,000 to the Executive Court Banquet Facility, 1199 South Mammoth Road, Manchester, New Hampshire 03109 (vendor code 158481-B001) to secure date and facility.

**05-95-93-930010-7858 DEPT. OF HEALTH AND HUMAN SERVICES, HHS: DEVELOPMENTAL SERVICES-DIV OF, DIV OF DEVELOPMENTAL SVSC, SOCIAL SERVICES BLOCK GRAN DD**

| <u>Class/Object</u> | <u>Class Title</u>     | <u>Activity Code</u> | <u>Amount</u>  |
|---------------------|------------------------|----------------------|----------------|
| 021-502668          | Food Institutions      | 93017858             | \$6,678        |
| 067-500559          | Training for Providers | 93017858             | \$ 274         |
| 067-500600          | Training for Providers | 93017858             | <u>\$2,560</u> |
|                     |                        | Total                | <u>\$9,512</u> |

**EXPLANATION**

This conference will provide training to improve the Department's staff, its contractors and other providers, information and knowledge in helping families and children with development conditions find readily available services that meet the needs of the whole family and person. Topics at the conference will focus on how to help families find and access new and changing services and supports, other community trainings and projects for professionals, and how to assess and meet the needs of the whole family and person. This training will assure professionals that work with families and children are offering families services that are based on current and comprehensive information and are preventing duplication of support and services. (See Attached Conference Agenda).

The Department expects up to 200 individuals throughout New Hampshire to participate in this conference (See attached list Invited Agencies). The Executive Court Inn & Conference Center was selected based on its central location and availability on the conference date. Conference attendees are not required to pay any registration fee nor is it anticipated that there will be any overnight accommodations. An itemization of the services to be provided and associated costs is attached.

Should the Governor and Executive Council deny this request, the Department staff and contractor and providers who serve families of children with chronic health conditions will not learn about serving them in an more collaborative and efficient approach.

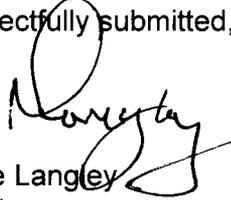
The Department contacted four other facilities to obtain space to hold this conference in the central and southern areas of the State, as follows: Courtyard Marriott & Grappone Conference Center, the Radisson, New Hampshire Technical Institute, and Southern New Hampshire University. These facilities were not available on the conference date.

Area served: Statewide

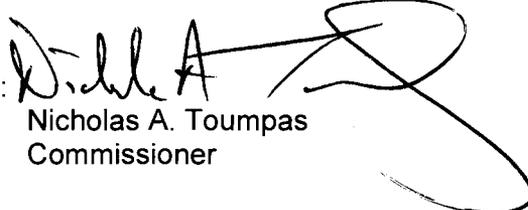
Source of funds: 100% federal funds.

In the event that federal funds become no longer available, general funds will not be requested to support the Partners in Health Programs.

Respectfully submitted,



Diane Langley  
Director

Approved by:   
Nicholas A. Toumpas  
Commissioner

# Children & Families Collaboration 2015 Conference Agenda

April 16, 2015

Executive Court Inn & Conference Center, Manchester, NH

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**By: The Family Support & Care Coordination Collaboration Member Forum**

**Purpose: To help attendees understand how to access services, what is happening in the community, and what is needed to navigate the system.**

- 9:00 Breakfast, Networking & Exhibitors
- 9:30 Welcome Address  
Commissioner Nicholas Toumpas
- 9:55 Breakout 1-3
- 11:00 Keynote 1  
DFA/DCS: Client Services Centers
- 11:40 Lunch, Collaboration, Exhibits & Digital Stories
- 1:00 Keynote 2  
No Wrong Door
- 1:45 Breakout 4-6
- 2:30 Collaboration Charge, Evaluations & Exhibitors
- 3:00 Adjourn

## Breakout Presentations

Home Care for Children with Severe Disabilities  
Managed Care Organizations: Care Coordination Models  
Medicaid to Schools  
Early Periodic Screening Detection and Treatment  
Respite  
Children's Behavioral Health Collaborative

Department of Health and Human Services  
Bureau of Developmental Services  
Special Medical Services/Partners in Health

Children and Families Collaboration 2015 Conference Presenters

Welcome Address:

DHHS Commissioner Toumpas or designee

Keynote Speakers:

DFA/DCS: Client Services Center

No Wrong Door: Care Path

Breakout Presentations:

Home Care for Children with Severe Disabilities

Managed Care Organizations: Care Coordination Models

Medicaid to Schools

Early Periodic Screening Detection and Treatment

Respite

Children's Behavioral Health Collaborative

Department of Health and Human Services  
Bureau of Developmental Services  
Special Medical Services/Partners in Health

Children and Families Collaboration 2015 Conference Invited Agencies

|  |  |
|--|--|
| Northern Human Services                    | West Central Behavioral Health                 |
| Path Ways of the River Valley              | Genesis Behavioral Health                      |
| Lakes Region Community Services Council    | Riverbend Community Mental Health              |
| Community Bridges                          | Monadnock Family Services                      |
| Monadnock Community Services               | Greater Nashua Mental Health Center            |
| Mental Health Center of Greater Manchester | The Moore Center                               |
| One Sky Community Services                 | Seacoast Mental Health Center                  |
| Community Partners                         | Center for Life Management                     |
| Community Crossroads                       | Meridian Health Plan                           |
| Child and Family Services                  | NH Healthy Families                            |
| Central NH VNA and Hospice                 | Well Sense Health Plan                         |
| Families First Health and Support          | VNA of Manchester and Southern NH              |
| White Mountain Community Health Center     | Children Unlimited                             |
| International Institute of NH              | Lutheran Social Services of NH                 |
| Interstate Refugee Resettlement Program    | NH Catholic Charities                          |
| Gateways Community Services                | Concord Regional VNA                           |
| Child Health Services                      | Laconia District Office                        |
| Berlin District Office                     | Littleton District Office                      |
| Claremont District Office                  | Manchester District Office                     |
| Concord District Office                    | Rochester District Office                      |
| Conway District Office                     | Seacoast District Office                       |
| Keene District Office                      | Southern District Office                       |
| Community Action Partnership of Stafford   | Easter Seals                                   |
| Family Resource Center of Gorham           | Boys and Girls Club in Nashua                  |
| Good Beginnings of Sullivan County         | Grapevine Family & Community Resource Center   |
| Salem Family Resources- Success by Six     | The Children's Place & Parent Education Center |
| YWCA                                       | The River Center                               |
| The Upper Room                             | Whole Village Family Resource Center           |

**Department of Health and Human Services**  
**Bureau of Developmental Services**  
**Special Medical Services/Partners in Health**

Children and Families Collaboration 2015 Conference Expenses

|                        |                        |               |
|------------------------|------------------------|---------------|
| Facility Rentals:      |                        | \$2,560       |
| Rooms                  | \$1,300                |               |
| Equipment              | \$1,260                |               |
| Food Institutions:     |                        | \$6,678       |
| Breakfast              | $\$8.95 \times 200 =$  | \$1,790       |
| Lunch                  | $\$15.95 \times 200 =$ | \$3,190       |
| Soda                   | $\$1.95 \times 300 =$  | \$585         |
| Service Charge         |                        | \$1113        |
| Educational Materials: |                        | <u>\$ 274</u> |
| Total Expenditures     |                        | \$9,512       |