



LINDA M. HODGDON
Commissioner
(603) 271-3201

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

OFFICE OF THE COMMISSIONER

25 Capitol Street – Room 120
Concord, New Hampshire 03301

25 Bm

MAY 21 '13 PM 1:39 DMS

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

Bureau of Public Works
Design and Construction
Project No. 80627- Contract B

May 1, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1). Authorize the Department of Administrative Services, Bureau of Public Works Design & Construction to enter into a contract with J. Parker & Daughters, Inc. (Vendor #156376) for Phase II Roadway & Parking Rehabilitation & Stormwater Improvements (SOPS), Concord N.H., for a total price not to exceed \$598,000. The contract is effective from the date of Governor and Council approval through October 15, 2013, unless extended by the Department in accordance with the contract documents. **98% Capital -General Funds, 2% Federal Funds.**

2). Further authorize that a contingency in the amount of \$19,846 be approved for unanticipated expense to address additional site lighting, drainage improvements and landscaping, that were not included in the base contract in effort to keep the project within budget, bringing the total to \$617,846. **98% Capital -General Funds, 2% Federal Funds.**

3). Further authorize pursuant to Chapter 253:10, Laws of 2011, the amount of \$27,900 be approved for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction (VC# 177875), for Capital Clerk oversight services provided, bringing the total to \$645,746. **100% Capital - General Funds.**

Funding is available as follows:

Administrative Services – Facilities Asset Management

01-14-14-149030-17560000 Hugh Gallen Parking

SFY13

034-500162 – Repair/Renovations Bldgs.

\$ 74,771

01-14-14-149030-09360000 Driveway Paving	
034-500162 – Repair/Renovations Bldgs.	\$ 509,075
034-500162 - Interagency Fees	<u>\$ 27,900</u>
Sub-total	\$ 536,975

Department of Health and Human Services

05-95-95-953010-56850000 Management Support	
103-500736– Contract for OP Services	\$ 14,154
103-500736– Contingency	<u>19,846</u>
Sub-total	\$ 34,000

Grand Total	\$ 645,746
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EXPLANATION

Chapter 253:I, II, B, 3, Laws of 2011, Driveway/Parking and Walkway Paving Phase 2, Concord, and Chapter 09-145:1, II, C, 4, as extended by Chapter 253:28, 22 for the Hugh Gallen Office Park Parking. This project is the second phase of pavement rehabilitation for the Hugh Gallen, State Office Park South Campus roadways and parking lots. The project will rehabilitate various segments of roadway and parking areas by reclaiming the existing asphalt and gravels, and then reshaping, compacting and resurfacing the roadway. This project will also include a closed drainage system serving the east side of the campus, along Major Wheelock road and rebuilding the parking lot in front of the Main Building.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution; and the Department of Administrative Services – Facilities & Asset Management and the Department of Health and Human Services have certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services – Bureau of Public Works Design & Construction.

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May 1, 2013
Page 3 of 3

A copy of the tabulation of bids for this project along with the Contract Supplemental Information Sheet are attached for your information and convenience.

Respectfully submitted,



Linda M. Hodgdon,
Commissioner

Attachment

Department Estimate:	\$ 590,000
Contract Amount	<u>\$ 598,000</u>
Over Estimate:	\$ 8,000

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: BPW Project No. 80627, Contract B, Phase II – Roadway and Parking Rehabilitation and Drainage Improvements.

DESCRIPTION: This project is the second phase of pavement rehabilitation for the Hugh Gallen, State Office Park South Campus roadways and parking lots. The project will rehabilitate various segments of roadway and parking areas by reclaiming the existing asphalt and gravels, and then reshaping, compacting and resurfacing the roadway. This project will also include a closed drainage system serving the east side of the campus, along Major Wheelock Road and rebuilding the parking lot in front of the Main Building.

EXPLANATION: The paved roadways and parking lots at the State Office Park South Campus have deteriorated to the point of creating a hazard to pedestrians and vehicles. As a result of the pavement failure, there is extensive cracking, unraveling, and potholes. The drainage improvements will address long-standing drainage needs such as erosion prevention and extend the roadway lifespan by removing ponding water and frost heaves. In the future, the new drainage system will be valuable for additional roadway work that may require drainage. The parking lot at the Main Building is being reconstructed so that there will be an improved flow of traffic, increased pedestrian safety and accessible parking closer to the building.

OVER ESTIMATE
EXPLANATION: The low bid is within 5% of the Bureau's estimate and is considered within industry standards.

BID ALTERNATE
ADDS/DEDUCTS
EXPLANATION: Alternate No. 1 is to reclaim and pave the Thayer parking lot. This alternate was not selected due to the lack of funds available.

Alternate No. 2 has been selected and adds \$38,400 to the Contract. DHHS will be funding Alternate No. 2, which will reclaim and pave the parking lot at the Dolloff building, currently occupied by DHHS.

DEPARTMENT
ESTIMATE: \$590,000
LOW BID: \$598,000

STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES
BIDS WERE OPENED ON THE 3RD DAY OF APRIL, 2013 FOR PHASE II-ROADWAY & PARKING REHABILITATION & STORMWATER IMPROVEMENTS-HUGH GALEN
OFFICE PARK SOUTH CAMPUS, CONCORD, NH
PROJECT NO.: 80627 CONTRACT B

COMPLETION DATE: OCTOBER 15, 2013

A. B. C.

ITEM NO.	ITEM	QUANTITIES	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
1	MAJOR WHEELLOCK ROADWAY PER PLANS C-1, C-6 & SPECS	1 UNIT	\$69,700.00	\$69,700.00	\$56,920.00	\$56,920.00	\$90,400.00	\$90,400.00
2	CAMPUS ENTRANCE ROADWAY PER PLANS C-1, C-6 & SPECS	1 UNIT	\$35,900.00	\$35,900.00	\$22,125.00	\$22,125.00	\$37,680.00	\$37,680.00
3	MAIN BUILDING RECONSTRUCTION PER PLANS C-2, C-3, C-6, E-1 & SPECS	1 UNIT	\$200,000.00	\$200,000.00	\$168,255.00	\$168,255.00	\$247,790.00	\$247,790.00
4	DRAINAGE IMPROVEMENTS PER PLANS D-1, D-2, D-3, D-4, D- 5, D-6, D-7 & SPECS	1 UNIT	\$194,000.00	\$194,000.00	\$268,275.00	\$268,275.00	\$275,900.00	\$275,900.00
5	ALLOWANCE FOR ADDITIONS AND MODIFICATIONS TO THE CONTRACT	1 ALLOWANCE	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
6	ALLOWANCE FOR LANDSCAPING SERVICES & MATERIAL	1 ALLOWANCE	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
BASE BID LUMP SUM FOR ITEMS 1 THROUGH 6				\$559,600.00 ✓	\$575,575.00	\$575,575.00	\$711,770.00	\$711,770.00

ALTERNATE NO. 1 ADD:

\$78,300.00

\$76,625.00

\$70,860.00

ALTERNATE NO. 2 ADD:

\$38,400.00 ✓

\$32,835.00

\$37,640.00

- A. J. PARKER & DAUGHTERS CONSTRUCTION, INC., 70 DAROSKA ROAD, PITTSFIELD, NH 03263
B. JOHN H. LYMAN & SONS, INC., 310 HOYT ROAD, GILFORD, NH 03249
C. BUSBY CONSTRUCTION CO., INC., 71 ROUTE 111, ATKINSON, NH 03811
D. R. D. EDMUNDS & SONS, INC., 221 FRANKLIN STREET, FRANKLIN, NH 03235
E. CONNIE'S SEPTIC SERVICE, INC., DBA C.S.I., 513 DONALD STREET, BEDFORD, NH 03110
F. AMERICAN EXCAVATING CORP., 5 MADDEN ROAD, DERRY, NY 03038
G. GREENE & RUSSELL, INC., PO BOX 987, CONCORD, NH 03302
H. NORTHEAST EARTH MECHANICS, INC., 159 BARNSTEAD ROAD, PITTSFIELD, NH 03263
I. ADVANCED EXCAVATING & PAVING, INC., PO BOX 581, 166 GRANITE STREET, SUNCOOK, NH 03275

\$712,050.00
\$735,025.00
\$791,800.00
\$850,000.00
\$857,000.00
\$927,619.00

BUREAU OF PUBLIC WORKS

X Award to A-Bidder
Hold for Negotiation Base Bid + Alt. #2
Cancel Contract \$598,000.00
User Agency DAS - BFAm/DHHS
Authorized by [Signature]
Date 4-11-13



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/23/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Infantine Insurance P. O. Box 5125 Manchester NH 03108	CONTACT NAME: Julie Levesque X242 PHONE (A/C No. Ext): (603) 669-0704 E-MAIL: jlevesque@infantine.com ADDRESS: jlevesque@infantine.com FAX (A/C No.): 603-669-6831
INSURED J. Parker & Daughters Construction, Inc. 70 Daroska Road Pittsfield NH 03263	INSURER(S) AFFORDING COVERAGE INSURER A: Firemen's Ins Co of Washington 21784 INSURER B: Acadia Insurance Co. 31325 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 13/14 Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR	X		CPA020551016	4/1/2013	4/1/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PROJECT ☒ LOC							
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS	☒ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			CAA020551116	4/1/2013	4/1/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Expansion Endorsement \$
	☒ UMBRELLA LIAB ☐ EXCESS LIAB DED RETENTION \$ 0	☒ OCCUR ☐ CLAIMS-MADE	X		CUA020551316	4/1/2013	4/1/2014	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ Y	N/A	BINDER State: NH	4/1/2013	4/1/2014	☒ WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Job: Roadway & Parking Rehabilitation & Stormwater improvements, Phase II, #80627, Concord NH
It is agreed and understood State of NH Department of Administrative Services is named as additional insured with respects to General Liability & Umbrella when required by written contract.

CERTIFICATE HOLDER

CANCELLATION

State of NH Department of Administrative Services
7 Hazen Drive
Concord, NH 03301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Sherry Harvey/JL1



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/25/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Infantine Insurance P. O. Box 5125 Manchester NH 03108	CONTACT NAME: Julie Levesque PHONE: (603) 669-0704 FAX: (A/C, No): E-MAIL: jlevesque@infantine.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Acadia Insurance Co. NAIC # 31325 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED State of NH Department of Administrative 70 Daroska Road Pittsfield NH 03263	

COVERAGES **CERTIFICATE NUMBER:** 13/14 OCP Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X		CLA5099742	4/25/2013	4/25/2014	EACH OCCURRENCE \$ 2,000,000
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person) \$
	☒ Owners & Contractors						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 3,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY						
	☐ ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$
	DED ☐ RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Project: Roadway & Parking Rehabilitation & Stormwater Improvements, Phase II, #80627, Concord NH.

CERTIFICATE HOLDER**CANCELLATION**

State of NH Department of Administrative
Services
7 Hazen Drive
Concord, NH 03301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Sherry Harvey/JL1



EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)

4/25/2013

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY Infantine Insurance P. O. Box 5125 Manchester NH 03108 FAX (A/C, No): CODE: 3081 AGENCY CUSTOMER ID#: 00013505 INSURED J. Parker & Daughters Construction, Inc., State of NH Department of Admin. Serv 70 Daroska Road Pittsfield NH 03263	PHONE (A/C, No, Ext): (603) 669-0704 E-MAIL ADDRESS: sher@infantine.com SUB CODE:	COMPANY Firemen's Ins Co of Washington PO Box 9526 Manchester NH 03108-9526 LOAN NUMBER POLICY NUMBER CIM5099679 EFFECTIVE DATE 4/25/2013 EXPIRATION DATE 4/25/2014 CONTINUED UNTIL TERMINATED IF CHECKED THIS REPLACES PRIOR EVIDENCE DATED:
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PROPERTY INFORMATION

LOCATION/DESCRIPTION
Loc# 00001/Bldg# 00001
Hugh Gallen State Office Park South Campus--Project #80627
Concord, NH 03301

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

COVERAGE / PERILS / FORMS	AMOUNT OF INSURANCE	DEDUCTIBLE
Job Specific Builders, Special Form Incl Theft	598,000	1,000

REMARKS (Including Special Conditions)

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CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

State of NH Department of 7 Hazen Drive Concord, NH 03301	MORTGAGEE LOSS PAYEE	ADDITIONAL INSURED X Owner, Lessee, Contr (B)
	LOAN #	
	AUTHORIZED REPRESENTATIVE Sherry Harvey/JL1 <i>Sherry E. Harvey</i>	