



LINDA M. HODGDON
Commissioner
(603) 271-3201

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

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Jm

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

April 4, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Attached for your information is a report containing a list of vendors that agencies have contracted with for the period of January 1, 2013 through March 31, 2013. When the Governor and Council approved the increase to \$10,000 and retained the \$2,500 limit for Personal Service contracts, it was agreed that the Department of Administrative Services would report on those contracts entered into by agencies that are under the revised limits on a quarterly basis.

There are two reports. One which is sorted by State agency and then by vendor to enable the reader to identify which agency has contracted with individual vendors, and the second report, with the same detail, sorted alphabetically by vendor name.

Respectfully submitted,

Linda M. Hodgdon
Commissioner

LMH/tmh

Attachments

STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES
CONTRACTS UNDER \$10,000 WITHOUT G&C APPROVAL FROM 01/01/2013 TO 03/31/2013

REPORT 1
ALPHABETICAL BY AGENCY NAME

AGY	AGENCY NAME	PO	VENDOR	VENDOR NAME	VENDOR ADDRESS	VENDOR CITY	STA	PO DATE	SYSTEM DESCRIPTION	REMAINING PO BALANCE	ORIGINAL PO AMOUNT	FISCAL YEAR VENDOR TOTAL	DETAIL DESCRIPTION
012	Adjutant General	1028351	162116	Capco Crane & Hoist Inc.	58 Forest Ridge Dr.	Rowley	MA	03/05/2013	Crane Inspections	9,535.00	9,535.00	9,535.00	Crane inspections and load testing
012	Adjutant General	1028584	159267	Huckleberry Propane & Oil	201 King St.	Boscawen	NH	03/20/2013	Connection of heater	1,750.00	1,750.00	1,750.00	Run gas line and connect heater in maintenance bldg.
012	Adjutant General	1027634	175878	SimplexGrinnell LP	35 Progress Ave	Nashua	NH	01/16/2013	Training Site - Center Stratford	0.00	5,498.00	5,498.00	Repairs to fire alarm panel in building 5
018	Agriculture	1028191	228512	Jared Hebert	174 Oak Hill Rd	Northfield	NH	02/22/2013	Fencing Pasture Phase II	2,500.00	2,500.00	5,000.00	Grant under the Nutrient Management Program
018	Agriculture	1028192	223002	Miles Smith Farm LLC	56 Whitehouse Rd	Loudon	NH	02/22/2013	Holding Pen Waste Storage	2,500.00	2,500.00	2,500.00	Grant under the Nutrient Management Program
018	Agriculture	1028699	175227	New Horizons	199 Manchester St.	Manchester	NH	03/25/2013	Bed Bug Infestation Control	4,928.00	4,928.00	4,928.00	Grant to develop pest management education programs
018	Agriculture	1028697	177536	State of Vermont	116 State St.	Montpelier	VT	03/25/2013	Promote NE meat industry	4,500.00	4,500.00	4,500.00	NE regional project to promote regional meat production
034	Cultural Resources	1028284	230855	Anjana Mangalat	18 Wild Rose Dr.	Nashua	NH	02/26/2013	0.00	0.00	1,000.00	1,000.00	Arts Grant
034	Cultural Resources	1028824	231109	Choral Arts Foundation	Box 716	Hanover	NH	03/29/2013	Choral Arts Upper Valley	1,830.00	1,830.00	1,830.00	Arts Grant
034	Cultural Resources	1028023	177380	City of Dover	Dover School District	Dover	NH	02/13/2013	City of Dover/Garrison Elem	0.00	2,040.00	2,040.00	Arts Grant
034	Cultural Resources	1027786	177422	City of Lebanon	Treasurer	Lebanon	NH	01/28/2013	City of Lebanon	225.00	2,250.00	2,250.00	Arts Grant - Conservation of records
034	Cultural Resources	1027441	177433	City of Manchester	Treasurer City Hall	Manchester	NH	01/02/2013	City of Manchester	385.00	3,855.00	3,855.00	Arts Grant - Conservation of records
034	Cultural Resources	1027540	177886	NH State Library	034-Cultural Resources	Concord	NH	01/09/2013	Cultural Resources KBA Grant	0.00	3,000.00	3,000.00	Kids, Books and the Arts program at NH State Library
034	Cultural Resources	1028580	155168	Dividers Plus Inc	548 Donald St	Bedford	NH	03/20/2013	Dividers Plus Inc	0.00	1,500.00	1,500.00	Staging set-up for artist exhibits for NH Division of Arts
034	Cultural Resources	1027439	159615	Gary Haven Smith	203 Bow Lake Road	Northwood	NH	01/02/2013	Gary Haven Smith	1,515.00	1,515.00	1,515.00	Arts Service Agreement
034	Cultural Resources	1027438	157685	Haverhill Heritage, Inc	PO Box 125	Haverhill	NH	01/02/2013	Haverhill Heritage, Inc	0.00	3,800.00	3,800.00	Arts Grant
034	Cultural Resources	1027788	230453	Jayne A Jordan	20 Frost Hill Ave	Lisbon Falls	ME	01/28/2013	Jayne Jordan	0.00	1,000.00	1,000.00	Arts Grant
034	Cultural Resources	1028502	230994	Jennifer Parrott	161 Hotl Rd	Concord	NH	03/14/2013	Jennifer Parrott	500.00	1,000.00	1,000.00	Arts Service Agreement
034	Cultural Resources	1027440	177865	Keene State College	Alumni Relations	Keene	NH	01/02/2013	Keene State College	297.20	2,972.00	2,972.00	Arts Grant
034	Cultural Resources	1028430	155152	NH Public Radio Inc	2 Pillsbury St., 6th Fl	Concord	NH	03/11/2013	NH Public Radio	0.00	1,008.00	1,008.00	Arts Service Agreement - Advertise Poetry Out Loud
034	Cultural Resources	1028552	231034	Org for Refugee & Immigration	521 Maple St.	Manchester	NH	03/18/2013	Refugee & Immigrant Success	2,700.00	2,700.00	2,700.00	Arts Grant
034	Cultural Resources	1027538	207303	Portsmouth Music & Arts Ctr	75 Albany St	Portsmouth	NH	01/09/2013	Portsmouth Music & Arts Ctr	0.00	2,250.00	2,250.00	Arts Grant
034	Cultural Resources	1028431	216329	Sarah F. Bauman	13 Reeveley Rd	Hancock	NH	03/11/2013	Sarah F. Bauman	0.00	1,500.00	1,500.00	Arts Service Agreement
034	Cultural Resources	1028189	230857	Sheryl Chatterton	12 Albin Ave	Allenstown	NH	02/22/2013	Sheryl Chatterton	1,230.00	2,460.00	2,460.00	Arts Service Agreement
034	Cultural Resources	1028285	1259834	Shin Yi Yang	326 Rindge Ave	Cambridge	MA	02/26/2013	Shin Yi Yang	0.00	2,400.00	2,400.00	Arts Grant
034	Cultural Resources	1027787	159834	Town of Bradford	Treasurer	Bradford	NH	01/28/2013	Town of Bradford	455.70	4,557.00	4,557.00	Arts Grant - Conservation of records
034	Cultural Resources	1028017	159981	Town of Winchester	Treasurer	Winchester	NH	02/12/2013	Town of Winchester	1,150.00	2,300.00	2,300.00	Arts Grant - Restoration at the public library
035	DRED	7000934	223252	M. J. Conroy Contracting	PO Box 700	Denmark	ME	02/07/2013	Capital Projct Repairs	57.20	2,499.00	2,499.00	Repairs at Tip Top House - Mt. Washington
035	DRED	4003258	174240	Pump Systems Inc	217 S Main St	West Franklin	NH	03/21/2013	Various welcome centers	2,499.99	2,499.99	2,499.99	Maintain water filtration units at rest areas in NH
056	Education	1028564	230646	Ann Mordecai	26 Sewall Rd	Portsmouth	NH	03/19/2013	FY13 Consultant	2,451.00	2,451.00	2,451.00	Training in data analysis & online tools for educators
056	Education	1028743	160590	Center for Health & Learning	28 Vernon St., Ste 319	Brattleboro	VT	03/27/2013	FY13 Facilitation of Prof Dvlp	1,200.00	1,200.00	1,200.00	Facilitate a seminar for health educators
044	Environmental Svcs	1028360	155223	Blizzard Inc	65 Gold St	Lakeport	NH	03/05/2013	Boat Sewerage Pump Out Station	1,500.00	1,500.00	1,500.00	Grant to assist in maintenance of lakeside pump station
044	Environmental Svcs	1028811	217956	NH Assn of Conservation	1197 Route 12A	Sury	NH	03/28/3013	NH Envirothon	2,500.00	2,500.00	2,500.00	Facilitate and oversee NH Envirothon Competition Day
044	Environmental Svcs	1028053	164826	Sovran Self Storage	11 Integra Dr	Concord	NH	02/14/2013	Uncle Bobs Storage	0.00	910.00	910.00	Subsurface Bureau FY13 lease for file storage
075	Fish & Game	6001031	230557	Card Healing & Cooling, Inc	51 North River Rd	Milford	NH	01/25/2013	Oil fired Hi Boy Air Furnace	0.00	5,870.00	5,870.00	New furnace for the Milford Fish Hatchery
075	Fish & Game	6001065	230876	DRC Consulting LLC	26 Old Drewsville Rd	Walpole	NH	03/19/2013	Mtg-Reduce lead in fish tackle	2,499.00	2,499.00	2,499.00	Meeting facilitator on Loon Conservation programs
075	Fish & Game	6001039	225157	Michael T. Jones	90 Whitlaker Road	New Salem	MA	02/22/2013	Survey Wood Turtle Population	2,495.00	2,495.00	2,495.00	To assess wood turtle populations across NH
093	HHS - Developmental S	1027506	229829	Cherylyn Randolph LeBrun	267 Lovejoy Rd	Loudon	NH	01/07/2013	Minor Contract	1,152.63	2,476.02	2,476.02	Outreach to children with disabilities and families
020	Justice Department	1027844	230522	Alouette Iselin	29 Center St	Keene	NH	01/31/2013	Homicide Survivor Support Group	450.00	750.00	750.00	Facilitate up to 5 monthly meetings for 4 months
020	Justice Department	1028705	157883	Spectrum Monthly	95 Eddy Rd. Ste 101	Manchester	NH	03/26/2013	OVVMA booklet format & print	3,022.00	3,022.00	3,022.00	Office of Victim Witness Asst. handbook production
020	Justice Department	1028760	246603	Sylvia A. McElreavy	221 Oak St.	Newport	NH	03/27/2013	Cleaning service provider	1,200.00	1,200.00	1,200.00	Cleaning services for Newport DTF office bi-weekly
081	Public Utilities Comm.	1027606	218406	Cohen Ventures, Inc	1610 Harrison St	Oakland	CA	01/15/2013	Consulting Svc	2,499.00	2,499.00	2,499.00	Coordinate certification programs between States
081	Public Utilities Comm.	1028651	231075	Douglas W. Brogan	4 Russell St.	Concord	NH	03/22/2013	Analysis of Gas and Water	2,499.00	2,499.00	2,499.00	Consultant to analyze PUC dockets in utility operations
023	Safety	1027854	177476	City of Somersworth	City Hall	Somersworth	NH	01/31/2013	Somersworth pagers	0.00	4,700.00	4,700.00	Homeland Security grant to purchase 20 pagers

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REPORT 1
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AGY	AGENCY NAME	PO	VENDOR	VENDOR NAME	VENDOR ADDRESS	VENDOR CITY	STA	PO DATE	SYSTEM DESCRIPTION	REMAINING PO BALANCE	ORIGINAL PO AMOUNT	FISCAL YEAR VENDOR TOTAL	DETAIL DESCRIPTION
023	Safety	1028444	177476	City of Somersworth	City Hall	Somersworth	NH	03/12/2013	Somersworth LEOP Update	3,000.00	3,000.00	7,700.00	Homeland Sec. grant to update Emergency Ops. Plan
023	Safety	1027444	155648	Joe Brigham, Inc	720 Clough Mill Rd	Pembroke	NH	01/02/2013	Helicopter Lift work	0.00	7,862.50	7,862.50	Lift work repairs at the State Police site on Belknap Mnt
023	Safety	1027983	167215	Niall Carolan	473 Lynette St	Gaithersburg	MD	02/08/2013	South Hampton	2,850.00	2,850.00	2,850.00	Grant to purchase 6 pagers/10 incident command vests
023	Safety	1028817	154894	Town of Hooksett	Treasurer	Hooksett	NH	03/29/2013	Central Hooksett Water Precinct	683.00	683.00	683.00	Homeland Sec. grant install a security fence
023	Safety	1028816	177383	Town of Durham	Treasurer	Durham	NH	03/29/2013	Durham LEOP	2,500.00	2,500.00	2,500.00	Homeland Sec. grant to update Emergency Ops. Plan
023	Safety	1028815	177393	Town of Gilford	Treasurer	Gilford	NH	03/29/2013	Gilford LEOP	2,500.00	2,500.00	2,500.00	Homeland Sec. grant to update Emergency Ops. Plan
023	Safety	1027855	177452	Town of North Hampton	233 Atlantic Ave	N Hampton	NH	01/31/2013	North Hampton Traffic Control	1,550.00	1,550.00	2,975.00	Grant for cones/baricades for traffic control
023	Safety	1028321	177517	Town of Epping	Treasurer	Epping	NH	03/01/2013	Epping LEOP	2,500.00	2,500.00	2,500.00	Homeland Sec. grant to update Emergency Ops. Plan
023	Safety	1028165	177421	Town of Lancaster	Treasurer	Lancaster	NH	02/22/2013	IPADS & Toughbooks	4,831.00	4,831.00	4,831.00	Homeland Sec. grant to improve emergency planning
023	Safety	1028264	159953	Town of Stark	Chairman Bd of Select	Stark	NH	02/25/2013	Stark LEOP	2,500.00	2,500.00	2,500.00	Homeland Sec. grant to update Emergency Ops. Plan
Totals										84,939.72	148,494.51	157,119.51	

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056	Education	1028564	230646	Ann Mordecai	26 Sewall Rd	Portsmouth	NH	03/19/2013	FY13 Consultant	2,451.00	2,451.00	2,451.00	Training in data analysis & online tools for educators
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034	Cultural Resources	1028502	230994	Jennifer Parrott	161 Hoyt Rd	Concord	NH	03/14/2013	Jennifer Parrott	500.00	1,000.00	1,000.00	Arts Service Agreement
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012	Adjutant General	1027634	175878	SimplexGinnell LP	35 Progress Ave	Nashua	NH	01/16/2013	Training Site - Center Stratford	0.00	5,498.00	5,498.00	Repairs to fire alarm panel in building 5
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018	Agriculture	1028697	177536	State of Vermont	116 State St.	Montpelier	VT	03/25/2013	Promote NE meat industry	4,500.00	4,500.00	4,500.00	NE regional project to promote regional meat production
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023	Safety	1028816	177383	Town of Durham		Durham	NH	03/29/2013	Durham LEOP	2,500.00	2,500.00	2,500.00	Homeland Sec. grant to update Emergency Ops. Plan
023	Safety	1028321	177517	Town of Epping		Epping	NH	03/01/2013	Epping LEOP	2,500.00	2,500.00	2,500.00	Homeland Sec. grant to update Emergency Ops. Plan
023	Safety	1028815	177393	Town of Gilford		Gilford	NH	03/29/2013	Gilford LEOP	2,500.00	2,500.00	2,500.00	Homeland Sec. grant to update Emergency Ops. Plan
023	Safety	1028817	154894	Town of Hooksett		Hooksett	NH	03/29/2013	Central Hooksett Water Precinct	683.00	683.00	683.00	Homeland Sec. grant install a security fence
023	Safety	1028165	177421	Town of Lancaster		Lancaster	NH	02/22/2013	IPADS & Toughbooks	4,831.00	4,831.00	4,831.00	Homeland Sec. grant to improve emergency planning
023	Safety	1027855	177452	Town of North Hampton	233 Atlantic Ave	N Hampton	NH	01/31/2013	North Hampton Traffic Control	1,550.00	1,550.00	2,975.00	Grant for cones/baricades for traffic control
023	Safety	1028264	159953	Town of Stark		Stark	NH	02/25/2013	Stark LEOP	2,500.00	2,500.00	2,500.00	Homeland Sec. grant to update Emergency Ops. Plan
034	Cultural Resources	1028017	159981	Town of Winchester		Winchester	NH	02/12/2013	Town of Winchester	1,150.00	2,300.00	2,300.00	Arts Grant - Restoration at the public library

Totals 84,939.72 148,494.51 157,119.51